CORNING HEALTHCARE DISTRICT

BOARD OF DIRECTORS MINUTES

**Tuesday, Sept 19, 2017**

**DISTRICT CONFERENCE**

275 SOLANO STREET

**MEUSER BUILDING, CHD CAMPUS**

### CALL TO ORDER: 6:00 p.m.

**ROLL CALL: Directors:** Charles Rouse, Yvonne Boles, Jan Irvin,

**District Manager**: Shirley Engebretsen

Absent: Ross Turner (excused) Lilia Rodriquez (excused)

**ALSO PRESENT:** Attorney Andrews, Don Holden,

**PLEDGE OF ALLEGIANCE** Given

**INVITATION TO PUBLIC TO ADDRESS BOARD: given**

**ADOPTION OF AGENDA:** Director Boles made a motion to approve the agenda as presented. The motion was seconded and approved.

**MINUTES:** Director Irvin made a motion to approve the minutes for July 18, 2017. Motion was seconded and approved.

**FINANCIAL REPORT:** Director Boles made a motion to approve the financial reports as presented. Motion was seconded and approved.

**PRESIDENT’S REPORT**.

**DIRECTORS’ REPORT** Director Boles reported on the coming event of the Oct 7th Olive Festival. The district is donating bright color bookmark stickers with the district logo for the car show. At the booth, we are giving away pens and brochures. Elaine will be at the booth and hand out File for Life magnets as well.

**District Manager**

1. Showed small posters on qualities of a successful team.
2. Showed a video on being united but not the same. (piano tuned to one note compared to a regular piano)
3. Reminders of sexual harassment prevention training
4. Announced the upcoming update of the policy manual

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**

**REGULAR AGENDA:**

**Hoover Commission Report and how it affects our district –**

 Attorney Andrews gave a report on the final outcome of he Little Hoover Commission. The legislature plans to rewrite the original Legislation on Special Districts to clarify confusing rules and the role of LAFCO

**New Bookkeeper –**

Jeff West and his wife were raised in Corning. They have been married for 37 years. He graduated 1979 and Melony in1983. He has been a bookkeeper for over 25 years. Director Boles made a motion to hire Mr. West as the district bookkeeper (Barbara Linquist retired. Motion) The motion was seconded and approved.

**Flooring in 175 Solano –**

DirectorYvonne Boles made a motion to have Corning Carpet remove the carpet in 175 and replace it with linoleum. Motion was seconded and approved.

Direction was given to obtain a quote on insulating interior walls at 175 Solano St.

**Ad link for $100 a month**

 Was dropped for lack of a motion

**ADJOURNMENT: 6:50 P.M.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Shirley Engebretsen Ph. D.

District Manager

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex and familial status. (Not all prohibited bass apply to all programs).

To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).”