



Agenda Packet for 9-15-2020

CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

**CORNING HEALTHCARE DISTRICT
BOARD MEETING**

Tuesday September 15, 2020

**District conference room
or video conferencing**

275 Solano Street

**Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Tina Bonham, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner, Pat Hunn
District Manager: Tina Bonham

ALSO PRESENT: Attorney Andrews, Mike Smith

If you would like to attend by video conferencing,
call 530-824-5451

PLEDGE OF ALLEGIANCE:

INVITATION TO PUBLIC TO ADDRESS BOARD:

If there is anyone in the audience wishing to speak on items not already set on the Agenda, please state your name, and briefly identify the matter you wish to have placed on the Agenda. The Directors will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to discuss the issue. The law prohibits the Directors from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject

ADOPTION OF AGENDA:

ADOPTION OF MINUTES: August 18, 2020 Meeting Minutes

ADOPTION OF FINANCIAL REPORT:

PRESIDENT'S REPORT:

POSTED THURSDAY, September 10, 2020

COMMENTS AND REPORTS FROM DIRECTORS:

COMMENTS AND REPORTS FROM DISTRICT MANAGER: Renewal of Contract with PATH

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

PUBLIC OPEN FORUM:

REGULAR AGENDA:

Opening Sealed Bids for Maintenance Building Capital Project

ADJOURNMENT:

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 275 Solano Street, Corning California. This institute is an equal opportunity provider, and employer.

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, August 18, 2020
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 6:00 pm

ROLL CALL: **Directors:** Yvonne Boles, Lilia Rodriguez, Ross Turner, Valanne Cardenas and Pat Hunn present

District Manager: Tina Bonham present

ALSO PRESENT: Attorney Andrews present via Video Conferencing.
Mike Smith, Ruby Rodriguez

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: No public in attendance.

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda as presented.
The motion was seconded and approved.

MINUTES: A motion was made by Director Rodriguez to adopt the minutes from the previous meeting held on 7/21/20. The motion was seconded and approved.

FINANCIAL REPORT: A motion was made by Director Turner to adopt the financial reports for July. The motion was seconded and approved. A request was made to have the CHD credit card statement included in future financial reports.

PRESIDENT'S REPORT: No report currently.

DIRECTOR'S REPORT: No report currently.

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS: There were none given.

DISTRICT MANAGER: Tina Bonham explained the correction made to the 2020-2021 budget.

COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: Ruby Rodriguez from Adventist Health reported on changes due to COVID-19, updates on client stats, telehealth services for the underserved community and new providers that have joined the clinic. She provided information about their Diabetic Educator.

A request was made for plexiglass shields for the reception area in the clinic. It was agreed that the district would finance and install the shields.

OPEN SESSION:

REGULAR AGENDA:

Corning Healthcare District Conflict of Interest Code Review -

The law requires that the Conflict of interest Code be reviewed every two years. A public hearing to give members of the community an opportunity to comment or suggest changes is required before the document can be approved. This meeting served to fulfill that requirement. No members of the community were present for comments or suggestions.

Director Turner made a motion to submit the Conflict of Interest Code as presented. The motion was seconded and approved.

The approved document will be sent to Tehama County Board of Supervisors for final edit and/or approval.

2020-2021 Budget Correction -

Director Turner made a motion to approve the amended 2020-2021 Budget as submitted. The motion was seconded and approved.

Tehama County Lease –

Director Cardenas made a motion to approve the Extension of Lease Agreement between the County of Tehama and the Corning Healthcare District. The motion was seconded and passed.

CLOSED SESSION:

None

ADJOURNMENT: 6:55 PM



Tina E Bonham
District Manager

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday September 15, 2020
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

**August 2020
Financial Report**

CORNING HEALTHCARE DISTRICT
Profit & Loss
 August 2020

	Aug 20
Ordinary Income/Expense	
Income	
CD Interest Income	583.40
checking Interest Money	3.96
RENTALS	18,017.63
Total Income	18,604.99
Expense	
Garbage	223.52
ADMIN-LEGAL	855.84
ADMIN-OTHER EXPENS	
Senior Program	271.76
ADMIN-OTHER EXPENS - Other	4,084.19
Total ADMIN-OTHER EXPENS	4,355.95
Communications-Telephone	969.04
EMPLOYEE BEN-HLTH INS.	1,970.72
GEN ACCT-OFFICE SUP	597.99
Maint-Repair	216.21
Payroll Expense	13,001.23
Training	250.00
UtiLity Electric	4,135.99
Utility Water	612.03
Total Expense	27,188.52
Net Ordinary Income	-8,583.53
Other Income/Expense	
Other Income	
MISC. INCOME	0.47
Total Other Income	0.47
Net Other Income	0.47
Net Income	-8,583.06

CORNING HEALTHCARE DISTRICT
Balance Sheet
As of August 31, 2020

	Aug 31, 20
Payroll Liabilities	
Accr Fed W/Hold	114.76
Accr FICA-Employee	46.77
Accr FICA-Employer	46.80
Accr S.D.I.	114.60
Accr S.U.I.	-531.25
Accr ST W/Hold	306.20
Payroll Liabilities - Other	2,535.75
Total Payroll Liabilities	2,633.63
Payroll Liabilities,	260.04
USDA Rural Development Loan	-129,955.36
Total Other Current Liabilities	-96,124.27
Total Current Liabilities	-96,160.70
Long Term Liabilities	
Loan Payable - USDA	1,347,300.00
Total Long Term Liabilities	1,347,300.00
Total Liabilities	1,251,139.30
Equity	
2310.00-Fund Bal-Ret Earn	2,587,144.77
net assets	57,761.62
Net Income	-23,832.41
Total Equity	2,621,073.98
TOTAL LIABILITIES & EQUITY	3,872,213.28

CORNING HEALTHCARE DISTRICT

Balance Sheet

As of August 31, 2020

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
New Capital Improve 8865184903	12,614.54
Rabo Checking	393,078.52
Edward Jones CD 580-14264-1-1	
CitiBank Natl Assn 2-7-23	39,583.40
CitiBank Natl 6-7-21 PD	33,491.40
Capital One Bank USA 7-19-27	25,334.73
Wells Fargo Bank 3-15-22 PD	20,000.00
Cash from interest on CDs	63,729.03
Capital One Bank USA 3-8-21 PD	20,000.00
State B of India USDA 1/25/23	30,000.00
Total Edward Jones CD 580-14264-1-1	232,138.56
Petty Cash	100.00
Total Checking/Savings	637,931.62
Accounts Receivable	
Accounts Receivable	-5,297.34
Total Accounts Receivable	-5,297.34
Other Current Assets	
Prepaid Ins.	42,250.56
Total Other Current Assets	42,250.56
Total Current Assets	674,884.84
Fixed Assets	
1210.00-Land Imp-Park Lot	34,081.00
1210.01-Land Imp-Park Lot 1998	71,000.20
Accum Dep Bldg Imp	-93,966.00
Accum Dep Equip	-13,058.00
Accum Dep Land Imp	-127,105.00
Accum Dep Med Bldg	-1,099,172.00
Bldg Improvements	137,261.63
Land	20,313.00
Land-Demolitation Cost	518,035.56
Medical Offic Bldg	3,744,628.76
Maintenance Building	1,563.29
Office Equipment	3,746.00
Total Fixed Assets	3,197,328.44
TOTAL ASSETS	3,872,213.28
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-36.43
Total Accounts Payable	-36.43
Other Current Liabilities	
Accrued Payroll	7,078.98
Interest Payable	23,858.44

CORNING HEALTHCARE DISTRICT
Income by Customer Summary
August 2020

	<u>Aug 20</u>
Family Counseling Center	244.68
Adventist Health	5,991.16
Northern Valley Catholic Social Service - Tehama County	1,077.96
Children First Foster Family Agency	9,517.38
QUEST DIAGNOSTICS, INC.	329.61
	<u>856.84</u>
TOTAL	<u><u>18,017.63</u></u>

CORNING HEALTHCARE DISTRICT
Expenses by Vendor Summary
August 2020

	<u>Aug 20</u>
Alhambra	56.79
AT & T 530-4559-465 2	135.85
At & T U-Verse 127454452	59.21
AT & T Mobil 287277929386	41.32
AT&T 251727868	42.80
AT&T 960-733-5563 555	517.92
ATT 294290689	171.94
Battle Creek Pest Control	80.00
City of Corning-175 Solano coro 145	101.46
City of Corning-275 Solano coro168	418.47
City of Corning 218 - coro218	92.10
Intuit	507.95
Law Offices of Thomas N. Andrews	855.84
Mechanics Bank Credit Card	827.54
Northern Services-155 Solano	1,315.00
Pacific Gas & Electric	4,135.99
Peerless Bldg Maintenanc Corp	70.00
Servicemaster Clean	2,562.40
Special District Risk Management	1,970.72
Waste Management	223.52
TOTAL	<u><u>14,186.82</u></u>

5:01 PM
09/09/20
Accrual Basis

CORNING HEALTHCARE DISTRICT
Rabo checking register
As of August 31, 2020


Type	Date	Num	Name	Memo	Split	Amount	Balance
Rabo Checking							429,713.39
Paycheck	08/01/20	8642	Benwell, Elaine		-SPLIT-	-874.13	428,839.26
Paycheck	08/01/20	8643	Bonham, Tina E		-SPLIT-	-1,732.81	427,106.45
Paycheck	08/01/20	8644	Engbreitsen, Shirley I		-SPLIT-	-440.09	426,666.36
Paycheck	08/01/20	8645	Smith, Mike A		-SPLIT-	-1,671.21	424,995.15
Deposit	08/04/20			Deposit	-SPLIT-	11,781.79	436,776.94
Check	08/10/20	8655	Corning Healthcare ...	94-6003824	New Capital Im...	-6,605.02	430,171.92
Paycheck	08/15/20	8656	Benwell, Elaine		-SPLIT-	-682.25	429,489.67
Paycheck	08/15/20	8658	Engbreitsen, Shirley I		-SPLIT-	-393.08	429,096.59
Paycheck	08/15/20	8657	Bonham, Tina E		-SPLIT-	-1,732.80	427,363.79
Paycheck	08/15/20	8659	Smith, Mike A		-SPLIT-	-1,671.20	425,692.59
Liability Check	08/15/20	8660	Edward Jones A	580-97665	-SPLIT-	-260.96	425,431.63
Liability Check	08/15/20	8661	Edward Jones B	580-97339	-SPLIT-	-444.88	424,986.75
Liability Check	08/15/20	81520	Electronic Federal T...	94-6003824	-SPLIT-	-2,779.74	422,207.01
Bill Pmt -Check	08/15/20	8662	Alhambra		Accounts Paya...	-56.79	422,150.22
Bill Pmt -Check	08/15/20	8663	Law Offices of Thom...		Accounts Paya...	-855.84	421,294.38
Bill Pmt -Check	08/15/20	8664	Pacific Gas & Electric		Accounts Paya...	-4,123.88	417,170.50
Bill Pmt -Check	08/15/20	8665	Special District Risk ...		Accounts Paya...	-1,970.72	415,199.78
Bill Pmt -Check	08/15/20	8666	AT&T 251727868	530-824-5451...	Accounts Paya...	-42.80	415,156.98
Bill Pmt -Check	08/15/20	8667	AT&T 960-733-5563...	824-5419, 82...	Accounts Paya...	-517.92	414,639.06
Bill Pmt -Check	08/15/20	8668	Battle Creek Pest C...	34-2046874	Accounts Paya...	-80.00	414,559.06
Bill Pmt -Check	08/15/20	8669	City of Corning-175 ...	CORO145	Accounts Paya...	-101.46	414,457.60
Bill Pmt -Check	08/15/20	8670	City of Corning-275 ...	CORO168	Accounts Paya...	-418.47	414,039.13
Bill Pmt -Check	08/15/20	8671	City of Corning 218 ...	7/6/20-8/5/20	Accounts Paya...	-92.10	413,947.03
Bill Pmt -Check	08/15/20	8672	Peerless Bldg Maint...	window cleani...	Accounts Paya...	-70.00	413,877.03
Bill Pmt -Check	08/15/20	8673	Waste Management	533-0000136-...	Accounts Paya...	-223.52	413,653.51
Bill Pmt -Check	08/15/20	8676	SDRMA - Fire & Lia...	Additional Pa...	Accounts Paya...	-5,485.73	408,167.78
Bill Pmt -Check	08/15/20	8677	SDRMA Workmans ...	invoice 5-12-20	Accounts Paya...	-14,267.76	393,900.02
Deposit	08/17/20			Deposit	-SPLIT-	6,237.44	400,137.46
Deposit	08/17/20			Deposit			400,137.46
Check	08/17/20	20200...	Intuit	Intuit 8004INT...	GEN ACCT-O...	-507.95	399,629.51
Check	08/18/20	8674	City of Corning	Building Perm...	Maintenance B...	-1,563.29	398,066.22
Bill Pmt -Check	08/18/20	8675	Mechanics Bank Cre...	7/10/20-8/1/20	Accounts Paya...	-827.54	397,238.68
Liability Check	08/21/20	8212020	Electronic Federal T...	94-6003824	-SPLIT-	-3,499.41	393,739.27
Liability Check	08/21/20	8202020	Employment Develo...	499-0358-6	-SPLIT-	-664.52	393,074.75
Check	08/31/20			Service Charge	Rabo Checking	-25.11	393,049.64
Check	08/31/20			Service Charge	Rabo Checking	25.11	393,074.75
Deposit	08/31/20			Interest	checking Intere...	3.77	393,078.52
Total Rabo Checking							393,078.52
TOTAL							393,078.52

August 2020 Statement

Open Date: 07/10/2020 Closing Date: 08/11/2020

Account: 4798 5100 5329 0074

Visa® Business Bonus Rewards Card
CORNING HEALTHCARE (CPN 001455698)

Cardmember Service  1-866-552-8855
BUS 30 ELN 8 6

New Balance	\$827.54
Minimum Payment Due	\$10.00
Payment Due Date	09/06/2020

Reward Points	
Earned This Statement	1,035
Reward Center Balance as of 08/11/2020	161,371
For details, see your rewards summary.	

Activity Summary		
Previous Balance	+	\$2,104.33
Payments	-	\$2,104.80 ^{CR}
Other Credits		\$0.00
Purchases	+	\$828.01
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$827.54
Past Due		\$0.00
Minimum Payment Due		\$10.00
Credit Line		\$10,000.00
Available Credit		\$9,172.46
Days in Billing Period		33

Payment Options:



Mail payment coupon
with a check



Pay online at
myaccountaccess.com



Pay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 001455698



Bonus Rewards

Rewards Center Activity as of 08/11/2020

Rewards Center Activity*	0
Rewards Center Balance	161,371

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	828	12,419
25% Monthly Bonus	207	3,103
FIRST USE BONUS	0	2,500
Total Earned	1,035	18,022

Points Expiring on 09/30/2020: 16543

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout while earning rewards with PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

Transactions

SMITH JR, MICHAEL

Credit Limit \$3000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/20	07/17	3614	OFFICE DEPOT #917 CHICO CA	\$75.05	_____
07/20	07/17	8618	HOBART SALES & SERVICE CHICO CA	\$168.33	_____
07/21	07/20	0394	MCCOY HDWE & FARM CORNING CA	\$7.19	_____
07/22	07/21	0888	MCCOY HDWE & FARM CORNING CA	\$8.23	_____
08/05	08/04	0348	MCCOY HDWE & FARM CORNING CA	\$8.72	_____
08/07	08/06	0514	MCCOY HDWE & FARM CORNING CA	\$15.51	_____
08/07	08/06	1132	MCCOY HDWE & FARM CORNING CA	\$8.23	_____
Total for Account 4798 5100 6362 6598				\$291.26	

Continued on Next Page

Transactions **BONHAM, TINA E** **Credit Limit \$10000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/10	07/09	0425	ACHD PAYME* ASSOCIATIO WWW.ACHD.ORG CA	\$150.00	_____
07/21	07/20	8013	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$14.99	_____
08/10	08/06	6206	CALIFORNIA SPECIAL DIS 916-442-7887 CA	\$100.00	_____
Total for Account 4798 5100 6669 3801				\$264.99	

Transactions **BENWELL, ELAINE** **Credit Limit \$1000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/10	07/09	1382	COPY CENTER RED BLUFF CA	\$38.27	_____
07/14	07/14	0175	PENNY DELL MAGS 203-866-6688 CT	\$48.65	_____
07/20	07/18	8122	WALMART.COM AT 800-966-6546 AR	\$10.58	_____
07/20	07/18	8189	WALMART.COM AT 800-966-6546 AR	\$41.64	_____
07/29	07/28	3776	AMZN Mktp US*MV9B387R0 Amzn.com/bill WA	\$72.42	_____
08/03	07/31	6018	AMZN MKTP US*MF6TO7CV0 AMZN.COM/BILL WA	\$51.93	_____
08/10	08/07	6933	COPY CENTER RED BLUFF CA	\$8.27	_____
Total for Account 4798 5100 6697 5380				\$271.76	

Transactions **BILLING ACCOUNT ACTIVITY**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
08/07	08/05	0202	PAYMENT THANK YOU	\$2,104.80CR	_____
Fees					
08/06	08/06		LATE FEE - PAYMENT DUE ON 08/06	\$39.00	_____
08/07			REVERSAL OF LATE PAYMENT FEE	\$39.00CR	_____
TOTAL FEES FOR THIS PERIOD				\$0.00	
Total for Account 4798 5100 5329 0074				\$2,104.80CR	

2020 Totals Year-to-Date	
Total Fees Charged in 2020	\$0.00
Total Interest Charged in 2020	\$0.47CR

Corning Healthcare District
P L Budget 2020-2021

	F	G	H	I	J
2	Month	Aug Budget 20	Aug Actual 20	YTD Budget	YTD Actual
3	CD interest Income	\$667.04	\$583.40	\$1,318.32	\$1,234.68
4	Checking Interest income	\$0.00	\$0.56	\$0.00	\$5.03
5	Rental Income	\$17,400.00	\$18,017.63	\$34,800.00	\$36,035.26
6	Assessment Income	\$0.00	\$0.00	\$9,000.00	\$16,433.64
7	Total Income	\$18,067.04	\$18,601.59	\$45,118.32	\$53,708.61
8					
9	Public education Materials	\$845.00	\$271.76	\$1,145.00	\$1,311.35
10	garbage	\$215.00	\$223.52	\$430.00	\$447.04
11	Admin-legal	\$1,334.00	\$855.84	\$2,668.00	\$2,858.34
12	Stipend	\$250.00	\$0.00	\$500.00	\$200.00
13	admin-other expense	\$5,100.00	\$4,084.19	\$10,200.00	\$8,861.28
14	audit	\$0.00	\$0.00	\$0.00	\$0.00
15	Postage	\$58.00	\$0.00	\$116.00	\$0.00
16	Telephone	\$608.00	\$969.04	\$1,216.00	\$1,771.19
17	Employee Health ins	\$2,962.50	\$1,970.72	\$5,925.00	\$3,941.44
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$597.99	\$1,000.00	\$627.82
20	Special Projects	\$2,000.00	\$0.00	\$4,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$216.21	\$4,000.00	\$730.41
23	Outside Services	\$300.00	\$0.00	\$400.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$13,001.23	\$25,120.00	\$27,817.13
25	Training	\$350.00	\$250.00	\$700.00	\$250.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$15,200.00	\$14,879.11
27	Utility electric	\$4,700.00	\$4,135.99	\$9,000.00	\$8,269.04
28	Utility water	\$465.00	\$612.03	\$925.00	\$1,147.62
29	Advertising	\$0.00	\$0.00	\$545.00	\$765.00
30	Election	\$0.00	\$0.00	\$0.00	\$0.00
31	Total Expenses	\$34,447.50	\$27,188.52	\$83,090.00	\$73,876.77
32					
33	Operating profit	-\$16,380.46	-\$8,586.93	-\$37,971.68	-\$20,168.16
34					
35	Interest USDA Loan	6,605.04	\$6,605.04	\$13,210.08	\$13,210.08
36					
37	Net Income	-22,985.50	-\$15,191.97	-\$51,181.76	-\$33,378.24
38					

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday September 15, 2020
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Regular Agenda -Opening Bids for Maintenance Building
Capital Project

On August 10, 2020, an advertisement for bids was posted in the Red Bluff Daily News, the Corning Observer and the Enterprise-Record. The ad posted once a week for four weeks.

Bids were requested for the concrete foundation and the stucco siding for the new maintenance building at 175 Solano Street.

A pre-qualification meeting was held on September 8th and the sealed bids were due at 3pm on September 10th.

The sealed bids will be opened at the regular board meeting on Tuesday September 15, 2020 at 6pm.

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS, CORNING HEALTHCARE DISTRICT, of the County of Tehama and State of California, will receive up to and no later than 3:00 p.m., Thursday, September 10, 2020, sealed bids for the award and contract for the furnishing of all labor, materials, transportation and services required for the 24' x 40' concrete foundation and the 4" deep 5' sidewalk all around for a total of 1700 sq. ft. at 175 Solano Street, Corning CA..

THE BOARD OF DIRECTORS, will also receive up to and no later than 3:00 p.m., Thursday, September 10, 2020, sealed bids for the award and contract for the furnishing of all labor, materials, transportation and services required for the stucco siding of the 24' x 40' building at 175 Solano Street, Corning CA.

These are separate projects; no combined bids will be accepted. Bids along with references shall be received at the office of the Corning Healthcare District, 275 Solano St., Corning, CA., and shall be opened and publicly read aloud at the specially scheduled Board meeting in the Meuser Health Center located at 275 Solano Street, Corning California, on September 15, 2020. Bids may be mailed to PO Box 996, Corning CA 96021, but they must reach the office by the required date and time listed above.

All bidders are required to meet the following prequalification criteria to attend a pre-bid meeting to be held at 10:00 a.m., Tuesday, September 8, 2020 at the office of the Corning Healthcare District, 275 Solano Street, Corning, CA. 96021. Specifications will be distributed at that time. All potential bidders must attend.

1. Proof of insurance.
2. Business license with 5 years' experience in the field for which you are bidding.
3. No legal claims against the company in the last 5 years.

All bonds for this project must be issued by an Admitted Surety, an insurance organization authorized by the Insurance Commissioner to transact business of Insurance in the State of California during this business year, in an amount not less than ten percent (10%) of the maximum amount of the Bid.

It shall be mandatory upon the Contractor to whom a contract is awarded, and upon all subcontractors under him, to pay not less than the general prevailing rates of per diem wages to all workmen in the execution of the contract. Pursuant to the provisions of the California State Labor Code, and Local Laws thereto applicable, the said Board of Directors has ascertained the prevailing rate of wages in the locality where this work is to be performed, for each craft and/or type of workman or mechanic needed to perform the work of this contract. General Prevailing Wage Rates shall be those rates pertaining to Tehama County as published by the Director of Industrial Relations pursuant to California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773, and 1773.1.

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of industrial relations pursuant to labor code section 1725.5[with limited exceptions from this requirement for bid purposes only under labor code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of industrial relations pursuant to labor code section 1725.5

Copies of the Prevailing Wage Schedules may be obtained from the Division of Labor Statistics and Research, P.O. Box 603, San Francisco, CA. 94101, (415) 972-8628.

The Corning Healthcare District reserves the right to reject any or all bids or waive any defect or irregularity in bidding.