

CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday May 28, 2019
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Shirley Engebretsen, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Charles Rouse, Ross Turner, Yvonne Boles, Lilia Rodriguez, Valanne Cardenas
District Manager: Shirley Engebretsen

ALSO PRESENT Attorney Andrews, Jan Irvin, Mike Smith

PLEDGE OF ALLEGIANCE

INVITATION TO PUBLIC TO ADDRESS BOARD:

ADOPTION OF AGENDA:

MINUTES:

POSTED May 21, 2019

FINANCIAL REPORT:

PRESIDENT'S REPORT:

COMMENTS AND REPORTS FROM DIRECTORS:

Charles Rouse, Ross Turner, Yvonne Boles, Lilia Rodriguez, Valanne Cardenas

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:

District Manager

Draft Budget

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

REGULAR AGENDA:

Discussion and possible approval of advertising banner – first use at Jr rodeo then other county events– Mike Smith

Discussion and possible approval of Memorial plaque honoring Don Holden; Donation of park bench in his honor by Mike Smith

Report on Little Hoover Commission and training attended by -Attorney Andrews

Discussion and possible approval of disposal of outdated electronics and excess articles no longer in use (i.e. karaoke machine)-District manager

Discussion of stolen Security Cameras and possible solutions - Yvonne Boles

ADJOURNMENT:

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 275 Solano Street, Corning California. The institute is an equal opportunity provider, and employer.

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MINUTES
Tuesday, April 16, 2019
DISTRICT CONFERENCE
275 SOLANO STREET
MEUSER BUILDING, CHD CAMPUS**

CALL TO ORDER: 6:00 p.m.

ROLL CALL:

Directors:

Charles Rouse, Ross Turner, Yvonne Boles, Lilia Rodriguez, Valanne Cardenas

District Manager: Shirley Engebretsen

ALSO PRESENT:

Attorney Andrews, Jan Irvin, Mike Smith

PLEDGE OF ALLEGIANCE Given

A moment of silence was held on behalf of Don Holden.

INVITATION TO PUBLIC TO ADDRESS BOARD: N/A

ADOPTION OF AGENDA:

Director Turner made a motion to approve the agenda as presented. The motion was seconded and approved.

MINUTES

Director Turner made a motion to approve the minutes from March 4th 2019 as presented.
Motion was seconded and approved

Vice President Boles made a motion to approve the minutes from March 19th 2019 as presented.
Motion was seconded and approved.

FINANCIAL REPORT:

Director Cardenas made a motion to approve the financial report as presented.
Motion was seconded and approved.

PRESIDENT'S REPORT

DIRECTORS' REPORT

District Manager

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

California Special District Association letters of support for ACA -1 funding law were dropped due to lack of motion.

REGULAR AGENDA

1. Sun Store Solar did not attend. Topic tabled indefinitely.
2. Mike Smith collected phone numbers from the supervisors of each business on campus for the system wide texting method of communication in case of shooter.
3. Recording of meetings tabled due to lack of motion.

Closed Session-6:40 pm

Public Employment 54957 e. landscaper/maintenance

Open session: report out 6:55

Report from close session

Mrs. Holden will receive Don's severance package. The count was unanimous by all directors

Irvin asked the board if they would donate the wooden heart that Don Holden made for a chamber event.

Mrs. Holden had shared a memory of the heart and mentioned her husband's talent as a carpenter.

Director Turner made a motion to donate the heart to Mrs. Holden
Motion was seconded and approved.

ADJOURNMENT: 6:59 pm

Shirley Engebretsen Ph. D.
District Manager

Janice Irvin
Admin.Assistant

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**CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA
COUNTY**

**CORNING HEALTHCARE DISTRICT
BOARD MEETING**

Closed Session Meeting

April 12, 2019

District conference room

275 Solano Street

Corning Healthcare District Inquiries

(530) 824-5451

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Shirley Engebretsen, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 4:30pm

ROLL CALL: Directors: Charles Rouse, Ross Turner, Yvonne Boles, Lilia Rodriguez, Valanne Cardenas
District Manager: Shirley Engebretsen

Also Present: Attorney Andrews, Janice Irvin

PLEDGE OF ALLEGIANCE Given

INVITATION TO PUBLIC TO ADDRESS BOARD: INVITATION TO PUBLIC TO ADDRESS BOARD:

No one from the public in attendance.

ADOPTION OF AGENDA:

Director Turner made a motion to accept the agenda as presented. Motion was seconded and approved

REGULAR AGENDA:

Open session 4:30 pm

Closed Session 4:32pm Closed session - Public Employment 54957 e. landscaper/maintenance

Open session: report out 5:15 pm

Report from close session:

The board adopted the following motion by unanimous vote:

Due to a change in circumstances, maintenance manager Don Holden is hereby released from employment by Corning Healthcare District effective 60 days from today's date.

Further, the following shall occur –

1. Notice shall be provided to the Worker's Compensation carrier of Mr. Holden's change of condition which renders him ineligible for continuing benefits under his present claim.
2. Mr. Holden shall receive compensation in accordance with the Head of Maintenance Agreement, whereby he will continue to receive salary and benefits for a 60-day period commencing today.
3. At the end of the 60-day period, Mr. Holden shall receive a lump-sum payment equal to 60 days salary and benefits.

ADJOURNMENT: 5:18 pm

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located 275 Solano Street, Corning California. This institution is an equal opportunity provider and employer.

CORNING HEALTHCARE DISTRICT
Profit & Loss
April 2019

	<u>Apr 19</u>
Ordinary Income/Expense	
Income	
CD Interest Income	39.07
checking Interest Money	7.76
RENTALS	17,456.26
Total Income	<u>17,503.09</u>
Expense	
stipend	400.00
Garbage/waste mgmt.	369.24
ADMIN-LEGAL	2,497.50
ADMIN-OTHER EXPENS	
Senior Program	376.99
ADMIN-OTHER EXPENS - Other	4,542.45
Total ADMIN-OTHER EXPENS	<u>4,919.44</u>
Communications-Postage	153.33
Communications-Telephone	363.87
EMPLOYEE BEN-HLTH INS.	3,793.76
GEN ACCT-OFFICE SUP	41.74
GEN ACCT SALARY & WAGE	13,735.05
Maint-Repair	1,092.29
Outside Services	80.00
Payroll Expense	14,990.18
Training	50.00
UtilLity Electric	2,544.14
Utility Water	309.96
Total Expense	<u>45,340.50</u>
Net Ordinary Income	<u>-27,837.41</u>
Net Income	<u><u>-27,837.41</u></u>

CORNING HEALTHCARE DISTRICT
Transaction Detail By Account
April 2019

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
ADMIN-OTHER EXPENS								
Senior Program								
Check	04/03/19	7792	E. Benwell	mileage check		Rabo Checking	46.12	46.12
Bill	04/19/19		Rabo Bank Credit C...	walmart		Accounts Paya...	12.57	58.69
Bill	04/19/19		Rabo Bank Credit C...	Amazon		Accounts Paya...	6.49	65.18
Bill	04/19/19		Rabo Bank Credit C...	amazon		Accounts Paya...	75.41	140.59
Bill	04/19/19		Rabo Bank Credit C...	dollar tree		Accounts Paya...	19.40	159.99
Bill	04/22/19	9533	TODAY'S SENIOR	invoice 9533		Accounts Paya...	217.00	376.99
Total Senior Program							376.99	376.99
ADMIN-OTHER EXPENS - Other								
Bill	04/03/19		Aramark	VOID:	X	Accounts Paya...	0.00	0.00
Bill	04/03/19		Aramark	invoice 63668...		Accounts Paya...	55.00	55.00
Bill	04/08/19		Aramark	invoice 63669...		Accounts Paya...	55.00	110.00
Bill	04/12/19	14495...	Alhambra	14495560 040...		Accounts Paya...	0.97	110.97
Bill	04/12/19	10314...	Alhambra	10314529 404...		Accounts Paya...	26.96	137.93
Bill	04/16/19	100118	Streamline	invoice 100118		Accounts Paya...	75.00	212.93
Bill	04/22/19	63671...	Aramark	invoice 63671...		Accounts Paya...	55.00	267.93
Bill	04/22/19	17168	ServiceMaster Clean	invoice 17168		Accounts Paya...	171.83	439.76
Bill	04/22/19	apr-may	Comcast Business	services from ...		Accounts Paya...	253.29	693.05
Bill	04/22/19	63672...	Aramark	invoice 63672...		Accounts Paya...	55.00	748.05
Bill	04/23/19	91275	Allianz Heating & Air...	invoice 91275		Accounts Paya...	220.00	968.05
Bill	04/23/19	91276	Allianz Heating & Air...	invoice 91276		Accounts Paya...	110.00	1,078.05
Bill	04/23/19	91277	Allianz Heating & Air...	invoice 91277		Accounts Paya...	495.00	1,573.05
Bill	04/29/19	63673...	Aramark	invoice 63673...		Accounts Paya...	55.00	1,628.05
Bill	04/29/19	17183	ServiceMaster Clean	invoice 17183		Accounts Paya...	532.95	2,161.00
Bill	04/29/19	17184	ServiceMaster Clean	invoice 17184		Accounts Paya...	2,029.45	4,190.45
Bill	04/29/19	041956	Northern Services-1...	invoice 041956		Accounts Paya...	282.00	4,472.45
Bill	04/30/19	53072	Peerless Bldg Maint...	53072		Accounts Paya...	70.00	4,542.45
Total ADMIN-OTHER EXPENS - Other							4,542.45	4,542.45
Total ADMIN-OTHER EXPENS							4,919.44	4,919.44
TOTAL							4,919.44	4,919.44

CORNING HEALTHCARE DISTRICT
Balance Sheet
 As of April 30, 2019

	<u>Apr 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Rabo Checking	366,576.33
Capital Improvement 1200003612	37,452.69
Edward Jones CD 580-14264-1-1	
CitiBank Natl Assn 2-7-23	39,000.00
CitiBank Natl 6-7-21 PD	34,000.00
Capital One Bank USA 7-19-27	24,665.27
Wells Fargo Bank 3-15-22 PD	20,000.00
Cash from interest on CDs	989.12
Capital One Bank USA 3-8-21 PD	20,000.00
Amer EX Centurian 7-11-18 PD	-216.95
Goldman sachs 7-12-19 PD	25,000.00
Goldman Sacha B USDA 2-13-20	29,747.10
State B of India USDA 1/25/23	30,000.00
Edward Jones CD 580-14264-1-1 - Other	-4,874.67
Total Edward Jones CD 580-14264-1-1	<u>218,309.87</u>
Petty Cash	100.00
Total Checking/Savings	<u>622,438.89</u>
Accounts Receivable	
Accounts Receivable	-100.18
Total Accounts Receivable	<u>-100.18</u>
Other Current Assets	
Prepaid Ins.	12,759.35
Total Other Current Assets	<u>12,759.35</u>
Total Current Assets	<u>635,098.06</u>
Fixed Assets	
1210.00-Land Imp-Park Lot	34,081.00
1210.01-Land Imp-Park Lot 1998	71,000.20
Accum Dep Bldg Imp	-93,966.00
Accum Dep Equip	-3,797.00
Accum Dep Land Imp	-126,217.00
Accum Dep Med Bldg	-1,007,803.00
Bldg Improvements	137,261.63
Land	20,313.00
Land-Demolition Cost	518,035.56
Medical Offic Bldg	3,744,628.76
Office Equipment	3,746.00
Total Fixed Assets	<u>3,297,283.15</u>
TOTAL ASSETS	<u><u>3,932,381.21</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	76.57
Total Accounts Payable	<u>76.57</u>
Other Current Liabilities	
Accrued Payroll	7,078.98
Interest Payable	24,230.32

9:51 AM

05/17/19

Accrual Basis

CORNING HEALTHCARE DISTRICT

Balance Sheet

As of April 30, 2019

	<u>Apr 30, 19</u>
Payroll Liabilities	
Accr Fed W/Hold	1,369.76
Accr FICA-Employee	1,114.11
Accr FICA-Employer	1,114.14
Accr S.D.I.	131.83
Accr S.U.I.	-531.25
Accr ST W/Hold	423.52
Payroll Liabilities - Other	<u>2,670.61</u>
Total Payroll Liabilities	6,292.72
Payroll Liabilities,	481.84
USDA Rural Development Loan	<u>-78,706.49</u>
Total Other Current Liabilities	<u>-40,622.63</u>
Total Current Liabilities	-40,546.06
Long Term Liabilities	
Loan Payable - USDA	<u>1,368,300.00</u>
Total Long Term Liabilities	<u>1,368,300.00</u>
Total Liabilities	1,327,753.94
Equity	
2310.00-Fund Bal-Ret Earn	2,617,237.77
net assets	-30,099.00
Net Income	<u>17,488.50</u>
Total Equity	<u>2,604,627.27</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,932,381.21</u></u>

CORNING HEALTHCARE DISTRICT
Expenses by Vendor Summary
April 2019

	<u>Apr 19</u>
Alhambra	27.93
Allianz Heating & Air, Inc	825.00
Aramark	275.00
At & T U-Verse	363.87
Battle Creek Pest Control	80.00
City of Corning-175 Solano coro 145	71.01
City of Corning-275 Solano coro168	156.13
City of Corning 218 - coro218	82.82
Comcast Business	253.29
Intuit	10.00
Law Offices of Thomas N. Andrews	2,497.50
Northern Services-155 Solano	282.00
Pacific Gas & Electric	2,544.14
Peerless Bldg Maintenanc Corp	70.00
Postmaster	112.00
Rabo Bank Credit Card	1,165.74
Servicemaster Clean	2,734.23
Special District Risk Management	3,793.76
Streamline	75.00
TODAY'S SENIOR	217.00
Waste Management	369.24
TOTAL	<u><u>16,005.66</u></u>

CORNING HEALTHCARE DISTRICT
Income by Customer Summary
April 2019

	<u>Apr 19</u>
Family Counseling Center	240.55
Adventist Health Feather River Hospital	5,991.16
Northern Valley Catholic Social Service - Tehama County	1,045.56
QUEST DIAGNOSTICS, INC.	9,349.99
	<u>829.00</u>
TOTAL	<u><u>17,456.26</u></u>

**CORNING HEALTHCARE DISTRICT
LAST MONTH'S CHECK BOOK REGISTER
As of April 30, 2019**

**2:40 PM
05/17/19
Accrual Basis**

Type	Date	Num	Name	Memo	Split	Amount	Balance
Rabo Checking							
Check	04/01/1	7794	Michael Smith	VOID: GJE, RGJE created o...	Maint-...	0.00	399,172.78
Payche...	04/01/1	7795	Benwell, Elaine		-SPLIT-	-735.86	399,172.78
Payche...	04/01/1	7796	Engelbreisen, Shir...		-SPLIT-	-1,802.22	398,436.92
Payche...	04/01/1	7797	Smith, Mike A		-SPLIT-	-815.67	396,634.70
Payche...	04/01/1	7798	Irvin, Janice R		-SPLIT-	-1,242.47	395,819.03
Liability...	04/01/1	7793	Electronic Federal...	VOID: 94-6003824	-SPLIT-	0.00	394,576.56
Liability...	04/01/1	20190...	Employment Dev...	499-0358-6	-SPLIT-	-2,070.68	392,505.88
Genera...	04/01/1	20190...	Michael Smith	For CHK 7794 voided on 04/...	Maint-...	-41.64	392,464.24
Genera...	04/01/1	20190...	Michael Smith	Reverse of GJE 20190222 -...	Maint-...	41.64	392,505.88
Check	04/01/1	7799	Michael Smith	lawnmower	Maint-...	-23.11	392,482.77
Deposit	04/01/1			Deposit	UNDE...	829.00	393,311.77
Check	04/02/1	20190...	Michael Smith	lawnmower	Maint-...	-23.11	393,288.66
Check	04/02/1	7800	Michael Smith		-SPLIT-	-117.27	393,171.39
Deposit	04/02/1			Deposit	-SPLIT-	16,810.52	409,981.91
Check	04/03/1	7792	E. Benwell		Senior ...	-46.12	409,935.79
Bill Pm...	04/08/1	7801	At & T U-Verse	127454452 / 127393133	Accoun...	-112.09	409,823.70
Bill Pm...	04/08/1	7802	Eagle Security Sy...		Accoun...	-427.50	409,396.20
Deposit	04/08/1			Deposit	UNDE...	240.55	409,636.75
Bill Pm...	04/12/1	7804	Alhambra	VOID:	Accoun...	0.00	409,636.75
Bill Pm...	04/12/1	7805	Aramark		Accoun...	-110.00	409,526.75
Bill Pm...	04/12/1	7806	At & T U-Verse	127454452 / 127393133	Accoun...	-251.78	409,274.97
Bill Pm...	04/12/1	7807	AT&T	VOID: 530-824-5451-362 an...	Accoun...	0.00	409,274.97
Bill Pm...	04/12/1	7808	Battle Creek Pest...	34-2046874	Accoun...	-80.00	409,194.97
Bill Pm...	04/12/1	7809	City of Corning-17...	CORO145	Accoun...	-71.01	409,123.96
Bill Pm...	04/12/1	7810	City of Corning-27...	CORO168	Accoun...	-156.13	408,967.83
Bill Pm...	04/12/1	7811	City of Corning 21...		Accoun...	-82.82	408,885.01
Bill Pm...	04/12/1	7812	Law Offices of Th...		Accoun...	-2,497.50	406,387.51
Bill Pm...	04/12/1	7813	Pacific Gas & Ele...		Accoun...	-2,000.60	404,386.91
Bill Pm...	04/12/1	7814	Postmaster		Accoun...	-112.00	404,274.91
Bill Pm...	04/12/1	7815	Special District Ri...	VOID: 533-0000136-0533-2	Accoun...	0.00	400,677.37
Bill Pm...	04/12/1	7816	Waste Managem...		Accoun...	-529.13	400,148.24
Bill Pm...	04/12/1	7817	Pacific Gas & Ele...		Accoun...	-369.24	399,779.00
Bill Pm...	04/12/1	7818	Waste Managem...	533-0000136-0533-2	Accoun...	-616.23	399,162.77
Payche...	04/15/1	7819	Benwell, Elaine		-SPLIT-		

**CORNING HEALTHCARE DISTRICT
LAST MONTH'S CHECK BOOK REGISTER
As of April 30, 2019**

**2:40 PM
05/17/19
Accrual Basis**

Type	Date	Num	Name	Memo	Split	Amount	Balance
Payche...	04/15/1	7820	Engebretsen, Shir...		-SPLIT-	-1,802.22	397,360.55
Payche...	04/15/1	7821	Irvin, Janice R		-SPLIT-	-1,242.47	396,118.08
Payche...	04/15/1	7822	Smith, Mike A	VOID:	-SPLIT-	0.00	396,118.08
Liability...	04/15/1	7823	Edward Jones A	VOID: 580-97665	-SPLIT-	0.00	396,118.08
Liability...	04/15/1	7824	Edward Jones B	580-97339	-SPLIT-	-412.29	395,705.79
Check	04/15/1	7825	Corning Healthcar...	94-6003824	Capital ...	-6,605.02	389,100.77
Payche...	04/15/1	7826	Smith, Mike A	580-97665	-SPLIT-	-1,197.84	387,902.93
Liability...	04/15/1	7827	Edward Jones A		-SPLIT-	-369.50	387,533.43
Payche...	04/15/1	7828	Holden, Don		-SPLIT-	-712.11	386,821.32
Check	04/16/1	20190...	Intuit		GEN A...	-10.00	386,811.32
Payche...	04/17/1	7829	Holden, Don		-SPLIT-	-187.28	386,624.04
Check	04/19/1	7830	Pam Holden	severance package for Don ...	GEN A...	-12,641.62	373,982.42
Check	04/19/1	7831	Pam Holden	Dons 5.5 vacation days left	GEN A...	-1,093.43	372,888.99
Check	04/24/1	7832	Charles Rouse	meeting stipen 4.12.2019 an...	stipend	-100.00	372,788.99
Check	04/24/1	7833	Yvonne Boles	meeting stipen 4.12.2019 an...	stipend	-100.00	372,688.99
Check	04/24/1	7834	Lilia Rodriguez	meeting stipen 4.12.2019 an...	stipend	-100.00	372,588.99
Check	04/24/1	7835	Valanne Cardena...	meeting stipen 4.12.2019 an...	stipend	-100.00	372,488.99
Bill Pm...	04/29/1	7846	Alhambra	VOID:	Accoun...	0.00	372,488.99
Bill Pm...	04/29/1	7845	Allianz Heating & ...		Accoun...	-789.00	371,699.99
Bill Pm...	04/29/1	7844	Aramark		Accoun...	-165.00	371,534.99
Bill Pm...	04/29/1	7843	Comcast Business	75-3120754	Accoun...	-253.29	371,281.70
Bill Pm...	04/29/1	7842	Northern Services...	486584129-5	Accoun...	-282.00	370,999.70
Bill Pm...	04/29/1	7841	Pacific Gas & Ele...		Accoun...	-14.41	370,985.29
Bill Pm...	04/29/1	7840	Rabo Bank Credit...		Accoun...	-1,165.74	369,819.55
Bill Pm...	04/29/1	7839	Servicemaster Cl...		Accoun...	-2,734.23	367,085.32
Bill Pm...	04/29/1	7838	Special District Ri...		Accoun...	-196.22	366,889.10
Bill Pm...	04/29/1	7837	Streamline	invoice 99553	Accoun...	-75.00	366,814.10
Bill Pm...	04/29/1	7836	TODAY'S SENIOR	invoice 9443	Accoun...	-217.00	366,597.10
Bill Pm...	04/29/1	7847	Alhambra	Interest	Accoun...	-27.93	366,569.17
Deposit	04/30/1				checkin...	7.16	366,576.33

Total Rabo Checking -32,596.45

TOTAL -32,596.45



Statement Date Feb 23 - Mar 29, 2019

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AV 02 042601 96251H211 A**5DGT 100000
CORNING HEALTHCARE DISTRICT
PO BOX 996
CORNING CA 96021-0996



Important Tax Form Information

Edward Jones has furnished all Figures Are Final Consolidated 1099 Tax Statements for the 2018 tax year. You can view, print, download and securely share your Edward Jones tax information through Online Access or ask your local branch team to securely share your tax forms electronically with your tax professional. Contact your local branch office for details. For more information about your Edward Jones tax forms, visit edwardjones.com/taxcenter.

Association

Account Value	
\$220,154.80	
1 Month Ago	\$219,720.92
1 Year Ago	\$237,858.13
3 Years Ago	\$231,562.97
5 Years Ago	\$219,618.57

Value Summary		
	This Period	This Year
Beginning value	\$219,720.92	\$217,322.11
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	0.00	0.00
Change in value	433.88	2,832.69
Ending Value	\$220,154.80	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Asset Details (as of Mar 29, 2019) additional details at www.edwardjones.com/access

Assets Held At Edward Jones

	Current Yield/Rate	Beginning Balance	Deposits	Withdrawals	Ending Balance
Money Market	1.83%*	\$735.23	\$244.70	—	\$979.93

* The average yield on the money market fund for the past seven days.

Certificates of Deposit	Maturity Date	Maturity Value	Cost Basis	Unrealized Gain/Loss	Value
GS Bank Formerly GE Capital CD 1.95%	7/12/2019*	25,000.00	25,000.00	-32.68	24,967.32
Goldman Sachs Bank USA CD 1.70%	2/13/2020*	30,000.00	30,000.00	-259.03	29,740.97
Capital One Bank USA Na CD 2.10%	3/8/2021*	20,000.00	20,000.00	-281.72	19,718.28
Citibank Natl Assn CD 3.00%	6/7/2021*	34,000.00	34,000.00	56.48	34,056.48

Asset Details (continued)

Certificates of Deposit	Maturity Date	Maturity Value	Cost Basis	Unrealized Gain/Loss	Value
Wells Fargo Bank NA CD 2.30%	3/15/2022*	20,000.00	20,000.00	-452.32	19,547.68
State Bank of India CD 2.25%	1/25/2023*	30,000.00	30,000.00	-1,071.76	28,928.24
Citibank Natl Assn Sioux Falls 3.00%	2/7/2023*	39,000.00	38,999.38	-351.51	38,647.87
Capital One Bank USA Na CD 2.70%	7/19/2027*	25,000.00	25,000.00	-1,431.97	23,568.03

* This investment has an option that allows executor(s), surviving owner(s), or beneficiary(ies) to redeem it at par value upon your death subject to limitations. See the prospectus or banking agreement for additional information.

Total Account Value

\$220,154.80

Cost basis is the amount of your investment for tax purposes and is used to calculate gain or loss upon sale or other disposition of a security. It is not a measure of performance. The cost basis amounts on your statement should not be relied upon for tax preparation purposes. Cost basis information may be from outside sources and has not been verified for accuracy. Refer to your official tax documents for information about reporting cost basis. Consult a qualified tax advisor or an attorney regarding your situation. If you believe the cost basis information is inaccurate, contact Client Relations.

Investment and Other Activity by Date

Date	Description	Quantity	Amount
3/08	Interest on Capital One Bank USA Na CD Due 03/08/2021 2.100 % on 20,000 @ 0.010413		\$208.27
3/15	Interest on Wells Fargo Bank NA CD Due 03/15/2022 2.300 % on 20,000 @ 0.001764		35.29

Money Market Detail by Date

Beginning Balance on Feb 23

Date	Transaction	Description	Deposits	Withdrawals	Balance
					\$735.23
3/08	Deposit		208.27		\$943.50
3/15	Deposit		35.29		\$978.79
3/20	Income	Dividend on Money Market for 28 Days @ 1.76%	1.14		\$979.93
Total			\$244.70		

Ending Balance on Mar 29

\$979.93

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday May 28, 2019
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Regular Agenda -

Ad Banner for Tehama Count events such as the Coring Junior Rodeo.

A Banner with the Corning Healthcare District name and phone number displayed at area events would help in name recognition. The original cost should be around \$60.

CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS AGENDA
Tuesday May 28th 2019
CONFERENCE ROOM
275 Solano Street
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Regular Agenda

Don Holden worked for the Corning Healthcare District for 8 years. He had a great sense of humor and a smile that was contagious. Don was always willing to help when needed ,such as repairing leaky sprinklers, and windows.

He loved the opportunity to rent heavy equipment such as the lift bucket used by him and Mike Smith to replace parking light fixtures. Mike has a few photos to share of that day.

If approved by the board Mike would like to donate a park bench that would be placed between the two small trees behind the maintenance building. Consider Corning Healthcare District pay for the memory plaque .



SALE
\$898⁸⁵
 +SHIPPING

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Wilton Benches

- Commercial-quality outdoor benches withstand the elements
- 6 ft. benches offer ergonomic seating for added comfort
- Thermoplastic-coated, expanded metal pattern accommodates water drainage
- Available in two unique styles - stately and sturdy Premium bench or economical and practical Casual bench
- Sturdy, ultra heavy-duty 2-3/8" OD powder-coated steel frames
- Ships knocked-down to save on shipping

C. 6' Premium Surface Mount Bench		
78" l x 30" w x 33" h, 20" w x 18" h seat - 105 lbs.		
2WG2562	\$1,124.85	\$898.85 ea.
D. 6' Casual Surface Mount Bench		
72" l x 27.5" w x 31.25" h, 20" w x 18" h seat - 73 lbs.		
2WG2561	\$699.85	\$558.85 ea.
E. 6' Casual Inground Bench		
72" l x 27.5" w x 31.25" h, 20" w x 18" h seat - 75 lbs.		
2WG2560	\$699.85	\$558.85 ea.

- Black
- Green
- Blue
- Red



SALE
\$558⁸⁵
 +SHIPPING



SALE
\$558⁸⁵
 +SHIPPING

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REGULAR AGENDA-

Attorney Andrews report on LAFCO



Shirley Engebretsen <healthyreminders4u@gmail.com>

CSDA

4 messages

tandrews <tandrews@tomandrews.biz>
To: Shirley Engebretsen <healthyreminders4u@gmail.com>
Cc: kwilliams <kwilliams@tomandrews.biz>

Thu, Apr 4, 2019 at 9:43 AM

Shirley,

Yesterday I attended the CSDA webinar concerning LAFCO. Bottom line, LAFCO organizations intend to take a more aggressive stance toward special districts, particularly healthcare districts that do not operate hospitals or similar medical facilities. I will prepare a report for the next meeting, but in the meantime, I would like you to update the information concerning CHD's operating activities which you provided to LACO the last time we dealt with this issue. I believe it will be important to be proactive, and keep the board advised of where we stand. Thank you.

Best,

Tom

Thomas N. Andrews, Esq. 1736 Tehama Street
Redding, CA 96001
530-229-1400

Shirley Engebretsen <healthyreminders4u@gmail.com>
To: tandrews <tandrews@tomandrews.biz>

Fri, Apr 5, 2019 at 8:40 AM

Good Morning Tom,

Shirley is on vacation until April 10th and I will have this prepared for her review asap.

Janice Irvin
Administration
Corning Healthcare District
Phone 530-824-5451 Fax 530-824-5419
PO Box 996 Corning CA 96021
healthyreminders4u@gmail.com

[Quoted text hidden]

tandrews <tandrews@tomandrews.biz>
To: Shirley Engebretsen <healthyreminders4u@gmail.com>

Fri, Apr 5, 2019 at 9:34 AM

Individuals Had Valid Claims Challenging the Adequacy of District's Meeting Agenda

Roger Gifford and Kimberly Oslon sued the Hornbrook Community Services District regarding various issues with the District's posted agendas for three Board meetings.

First, for the District's August 16, 2016 meeting, the agenda indicated that the District would be considering payment of the quarterly premium for the State Compensation Insurance Fund. The agenda indicated that the quarterly premium amounted to \$285.75. However, when the item came up for discussion at the August meeting, the Board Secretary indicated that she had received additional communications from the State Compensation Insurance Fund and that the amount of the quarterly premium would be higher than the amount stated on the agenda. Without offering any explanation as to why the amount changed, the Secretary insisted the District approve the new demand for payment.

Second, for the District's September 20, 2016 meeting, the agenda indicated that the District would be approving and authorizing signatures for various bills listed on the agenda. The list included payment to an individual for his services for an unspecified amount but did not include an AT&T bill. At the meeting, the Secretary announced that she had received a bill from AT&T that she wanted to add to the agenda. The Secretary also filled in the amount of the payment for the individual on the blank space of the agenda, without any motion or vote to do so.

Third, for the District's January 24, 2017 meeting, the agenda allowed for public comment at the start of the meeting "on any matter within the jurisdiction of the [District] that is NOT ON THE AGENDA . . . Any person wishing to address the [District] on an item ON THE AGENDA will be given opportunity at that time." The agenda also indicated that the District would be approving bills and authorizing signatures for District expenses received through January 24, 2017. Members of the public objected that the District was violating the Brown Act because individuals who wished to comment on agenda items were required to sit through the entire meeting until those items came up for discussion. The Secretary indicated that she did not believe the District's conduct was in violation of the Brown Act and that the District would continue with its practice regarding public comment.

Following each meeting, the individuals each sued the District for violating the Brown Act. They claimed that the District failed to adequately describe several items it acted on, and unreasonably limiting public comment. The trial court dismissed all of their claims, and they appealed.

The Brown Act guarantees the public's right to attend and participate in meetings of local legislative bodies. The Act requires that agendas for the meetings of legislative bodies contain a brief general description of each item of business to be discussed. The Act generally prohibits the legislative body from taking action or discussing any item that does not appear on the posted agenda. Further, the Brown Act requires that every agenda for regular meetings provide an opportunity for members of the public to address the legislative body on any item of interest to the public.

On appeal, the District argued that the Brown Act challenges to the three agendas must fail because the District provided a general description of the item the District was to act upon. The District also argued that even if the general description was not sufficient, it still substantially complied with the agenda requirements. Under the Brown Act, a legislative body's actions cannot be nullified if it "substantially complied" with the agenda requirements.

The Court of Appeal concluded that the individuals had valid claims as to the August and September 2016 agendas, but not as to the January 2017 agenda. For the January 2017 agenda, the court found that the description indicating that the District would be approving bills and authorizing signatures for District expenses received through January 24, 2017 "leaves no confusion as to the essential nature of the District's action" and because the District actually took the action it described. Further, the Court of Appeal noted that nothing in the Brown Act prohibits the District from restricting comment on items appearing on the agenda until the items come up for discussion.

For the August 2016 agenda, the court reasoned that the District's agenda adequately communicated the essential nature of its action – to discuss and approve payment to the State Compensation Insurance Fund. The court noted that a difference in the amount of payment was insignificant because "[t]hose interested in the payment had noticed that it was going to be discussed and acted upon ... and could attend the meeting and participate in the Board's action regardless of the amount to be paid." However, the court determined that even though the agenda description was in compliance, the individuals could still pursue the allegation that the District took an action different from

what it notified the public it would take when it authorized a higher payment for the State Compensation Insurance Fund premium. The court noted that while those interested in this item would know to attend the August 2016 meeting, “those interested in the particulars . . . may be persuaded not to attend the meeting in reliance on the [District’s] assurance of the scope of the action it would take.”

With regard to the September 2016 agenda, the Court found that the individuals could challenge the sufficiency of the agenda description because it specifically stated that the District would be approving a specific list of payments. The court reasoned that those interested in payments not listed would not know to attend the September 2016 meeting so they could comment on the subject.

Olson v. Hornbrook Community Services District, 33 Cal.App.5th 502 (2019).

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Excess Articles

Recommendation: Disposal of outdated equipment that no longer works.

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BOARD MEETING
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Regular Agenda - - Stolen Cameras - Yvonne Boles