

**CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY**

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday Feb 20, 2018  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**Assistance for those with disabilities;** If you have a disability and need accommodation to participate in the meeting, please call Shirley Engebretsen, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

**CALL TO ORDER: 6:00 pm**

**ROLL CALL:** Directors: Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin, Lilia Rodriguez  
District Manager: Shirley Engebretsen

**ALSO PRESENT** Attorney Andrews, Don Holden

**PLEDGE OF ALLEGIANCE**

**INVITATION TO PUBLIC TO ADDRESS BOARD:**

**ADOPTION OF AGENDA:**

**MINUTES:**

**POSTED TUESDAY, Feb 13, 2018**

**FINANCIAL REPORT:**

**PRESIDENT'S REPORT:**

**COMMENTS AND REPORTS FROM DIRECTORS:**

Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin, Lilia Rodriguez

**PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:**

**District Manager**

Report on prevention of sexual harassment" training.  
Form 700  
Update on Panic buttons – Don reporting  
Workman's Comp volunteers update

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**

**REGULAR AGENDA:**

Edward Jones presentation from Vanessa  
Stipend for directors  
New ducting for 155 Solano  
Adventist signage  
Domestic Partnership life insurance  
May Corning in the Evening –

**ADJOURN**



**CORNING HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MINUTES  
Tuesday, Jan 16, 2017  
DISTRICT CONFERENCE  
275 SOLANO STREET  
MEUSER BUILDING, CHD CAMPUS**

**CALL TO ORDER:** 6:30 p.m.

**ROLL CALL:** Directors: Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin, Lilia Rodriquez

**District Manager:** Shirley Engebretsen  
Absent:

**ALSO PRESENT:**, Don Holden, Attorney Andrews

**PLEDGE OF ALLEGIANCE** Given

**INVITATION TO PUBLIC TO ADDRESS BOARD:** given

**ADOPTION OF AGENDA:** Director Turner made a motion to approve the agenda as presented. The motion was seconded and approved.

**MINUTES:** Director Rouse made a motion to approve the minutes for Nov 2017. Motion was seconded and approved. Director Boles made a motion to approve the minutes for Dec 2017. Motion was seconded and approved

**FINANCIAL REPORT:** Director Turner made a motion to approve the financial reports as presented. Motion was seconded and approved.

**PRESIDENT'S REPORT.** N/A

**DIRECTORS' REPORT** N/A

**District Manager**

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**

**REGULAR AGENDA:**

- 1. Consider adding volunteers to workman's comp insurance**
  - a. Topic was tabled until Attorney Andrews did some further research.
  - b.
- 2. Sponsor table at Installation Dinner Feb 10**
  - a. Director Boles made a motion to sponsor a table at the Corning Chamber installation dinner. The motion was seconded and approved.
  - b.
- 3. Installation Dinner tickets \$35.00**
  - a. Director Boles made a motion to purchase 6 tickets to the Chamber Installation dinner. Motion was seconded and approved.
  - b.
- 4. Eagle's proposal for panic buttons**
  - a. Direction was given to speak with the chief of police to obtain suggestions.

**5. Vote for officers**

- a. Director Turner made a motion to keep the same officers. Motion was seconded and approved

**ADJOURNMENT: 6:50 P.M.**

*Shirley Engebretsen*

Shirley Engebretsen Ph. D.  
District Manager

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To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."



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02/14/18

Accrual Basis

**CORNING HEALTHCARE DISTRICT**

**Profit & Loss**

January 2018

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	<u>Jan 18</u>
Ordinary Income/Expense	
Income	
checking Interest Money	4.00
RENTALS	8,564.34
Tax Money	193,854.61
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Total Income	202,422.95
Expense	
-MED RECORD-PUR SERV	208.55
ADMIN-LEGAL	372.16
ADMIN-OTHER EXPENS	
Senior Program	524.34
Advertising	288.39
ADMIN-OTHER EXPENS - Other	2,687.35
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Total ADMIN-OTHER EXPENS	3,500.08
Communications-Postage	12.33
Communications-Telephone	602.64
EMPLOYEE BEN-HLTH INS.	2,758.94
GEN ACCT-OFFICE SUP	82.04
Maint-Repair	871.40
Payroll Expense	12,207.04
Training	20.00
UtiLity Electric	2,423.25
Utility Water	355.19
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Total Expense	23,413.62
Net Ordinary Income	179,009.33
Other Income/Expense	
Other Income	
MISC. INCOME	74.31
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Total Other Income	74.31
Net Other Income	74.31
Net Income	<hr/> <hr/> <b>179,083.64</b>

# CORNING HEALTHCARE DISTRICT

## Transaction Detail By Account

January 2018

Type	Date	Num	Name	Memo	Ctr	Split	Amount	Balance
<b>ADMIN-OTHER EXPENS</b>								
Check	01/01/18	7002	E. Benwell	mileage		Rabo Checking	138.51	138.51
Bill	01/02/18		Peerless Bldg Maint...	windows		Accounts Paya...	70.00	208.51
Bill	01/03/18	558412	Eagle Security Syst...	558472monit...		Accounts Paya...	105.00	313.51
Bill	01/08/18		Aramark	635785675		Accounts Paya...	73.58	387.09
Bill	01/08/18		Battle Creek Pest C...	175 solano		Accounts Paya...	35.00	422.09
Bill	01/08/18		Battle Creek Pest C...	275 Solano		Accounts Paya...	45.00	467.09
Bill	01/08/18		Eagle Security Syst...	558411 monit...		Accounts Paya...	247.50	714.59
Check	01/16/18	10180...	Intuit	payroll taxes...		Rabo Checking	6.00	720.59
Bill	01/18/18		Eagle Security Syst...	558412		Accounts Paya...	105.00	825.59
Check	01/19/18	20180...	Intuit	payroll taxes...		Rabo Checking	6.00	831.59
Bill	01/19/18		Aramark	63572590.27		Accounts Paya...	73.58	905.17
Bill	01/19/18		Aramark	635743133		Accounts Paya...	73.58	978.75
Bill	01/19/18		Aramark	635756039		Accounts Paya...	73.58	1,052.33
Bill	01/19/18		Aramark	63571145		Accounts Paya...	73.58	1,125.91
Bill	01/19/18		Eagle Security Syst...	558914 27 s...		Accounts Paya...	427.12	1,553.03
Bill	01/31/18		Northern Services-1...	invoice 011836		Accounts Paya...	770.00	2,323.03
Bill	01/31/18		Aramark	1-1-18		Accounts Paya...	73.58	2,396.61
Bill	01/31/18		Aramark	1-8-18		Accounts Paya...	73.58	2,470.19
Bill	01/31/18		Aramark	1-15-18		Accounts Paya...	73.58	2,543.77
Bill	01/31/18		Aramark	1-22-18		Accounts Paya...	73.58	2,617.35
Bill	01/31/18		Peerless Bldg Maint...	windows		Accounts Paya...	70.00	2,687.35
Total ADMIN-OTHER EXPENS							2,687.35	2,687.35
<b>TOTAL</b>							<b>2,687.35</b>	<b>2,687.35</b>



**CORNING HEALTHCARE DISTRICT**  
**Income by Customer Summary**  
January 2018

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	<u>Jan 18</u>
Family Counseling Center	235.00
Feather River Hospital	5,944.22
Northern Valley Catholic Social Service - Tehama County	920.00
Children First	9,162.39
QUEST DIAGNOSTICS, INC.	315.06
TEHAMA COUNTY AUDITOR'S OFFICE	829.00
	<u>193,854.61</u>
TOTAL	<u><u>211,260.28</u></u>

**CORNING HEALTHCARE DISTRICT**  
**Expenses by Vendor Summary**  
January 2018

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	<u>Jan 18</u>
Alhambra & Sierra Springs	43.25
Aramark	735.80
At & T U-Verse	128.00
AT&T	253.78
Battle Creek Pest Control	80.00
City of Corning-175 Solano coro 145	68.60
City of Corning-275 Solano coro168	198.19
City of Corning 218 - coro218	88.40
Comcast Business	220.86
Corning Chamber of Commerce	280.00
Eagle Security Systems	884.62
Intuit	12.00
Law Offices of Thomas N. Andrews	225.00
Mike Smith	186.56
Northern Services-155 Solano	770.00
Pacific Gas & Electric	2,423.25
Peerless Bldg Maintenanc Corp	140.00
Rabo Bank Credit Card	1,340.18
Special District Risk Management	2,758.94
Tehama County Board of Education	20.00
Waste Management	208.55
<b>TOTAL</b>	<b><u>11,065.98</u></b>

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02/14/18

Accrual Basis

# CORNING HEALTHCARE DISTRICT

## Account QuickReport

As of January 31, 2018

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>	<u>Balance</u>
Capital Improvement		1200003612					39,197.96
Total Capital Improvement		1200003612					39,197.96
<b>TOTAL</b>							<b>39,197.96</b>

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## CORNING HEALTHCARE DISTRICT

## Balance Sheet

02/14/18

As of January 31, 2018

Accrual Basis

	<u>Jan 31, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Rabo Checking	403,848.19
Capital Improvement 1200003612	39,197.96
Edward Jones CD 580-14264-1-1	
Capital One Bank USA 7-19-27	25,000.00
Wells Fargo Bank 3-15-22 PD	20,000.00
Wells Fargo @100.57 1-22-19	30,000.00
Cash from interest on CDs	2,232.07
Capital One Bank USA 3-8-21 PD	20,000.00
Amer EX Centurian 7-11-18 PD	25,000.00
Goldman sachs 7-12-19 PD	25,000.00
Goldman Sacha B USDA 2-13-20	30,000.00
State B of India USDA 1/25/18	30,000.00
State B of India USDA 1/25/23	30,000.00
Edward Jones CD 580-14264-1-1 - Other	-0.37
Total Edward Jones CD 580-14264-1-1	237,231.70
Petty Cash	100.00
Total Checking/Savings	680,377.85
Accounts Receivable	
Accounts Receivable	-9,280.33
Total Accounts Receivable	-9,280.33
Other Current Assets	
Prepaid Ins.	12,076.95
Total Other Current Assets	12,076.95
Total Current Assets	683,174.47
<b>Fixed Assets</b>	
1210.00-Land Imp-Park Lot	34,081.00
1210.01-Land Imp-Park Lot 1998	71,000.20
Accum Dep Bldg Imp	-84,458.00
Accum Dep Equip	-3,797.00
Accum Dep Land Imp	-122,667.00
Accum Dep Med Bldg	-916,434.00
Bldg Improvements	137,261.63
Land	20,313.00
Land-Demolition Cost	518,035.56
Medical Offic Bldg	3,744,628.76
Office Equipment	3,746.00
Total Fixed Assets	3,401,710.15
<b>TOTAL ASSETS</b>	<b>4,084,884.62</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	4,001.34
Total Accounts Payable	4,001.34
<b>Other Current Liabilities</b>	
Accrued Payroll	4,397.15
Contract Retentions Payable	-19,484.32
Interest Payable	24,584.48

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02/14/18

Accrual Basis

# CORNING HEALTHCARE DISTRICT

## Balance Sheet

As of January 31, 2018

	<u>Jan 31, 18</u>
<b>Payroll Liabilities</b>	
Accr Fed W/Hold	1,464.61
Accr FICA-Employee	872.90
Accr FICA-Employer	872.93
Accr S.D.I.	105.10
Accr S.U.I.	-531.25
Accr ST W/Hold	407.51
Payroll Liabilities - Other	<u>3,036.60</u>
<b>Total Payroll Liabilities</b>	6,228.40
<b>Payroll Liabilities,</b>	<u>481.84</u>
<b>Total Other Current Liabilities</b>	<u>16,207.55</u>
<b>Total Current Liabilities</b>	20,208.89
<b>Long Term Liabilities</b>	
Loan Payable - USDA	<u>1,388,300.00</u>
<b>Total Long Term Liabilities</b>	<u>1,388,300.00</u>
<b>Total Liabilities</b>	1,408,508.89
<b>Equity</b>	
2310.00-Fund Bal-Ret Earn	2,656,664.35
net assets	-48,267.57
Net Income	<u>67,978.95</u>
<b>Total Equity</b>	<u>2,676,375.73</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>4,084,884.62</u></u>



CORNING HEALTHCARE DISTRICT  
LAST MONTH'S CHECK BOOK REGISTER  
As of January 31, 2018

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>Rabo Checking</b>							
Paych...	01/01/	6999	Benwell, Elaine		-SPLI...	-602.92	225,007.72
Paych...	01/01/	7000	Engebretsen, Shirl...		-SPLI...	-1,711.46	224,404.80
Paych...	01/01/	7001	Holden, Don		-SPLI...	-1,617.81	222,693.34
Check	01/01/	7002	E. Benwell	mileage	ADMI...	-138.51	221,075.53
Deposit	01/02/			Deposit	-SPLI...	17,244.25	220,937.02
Bill P...	01/05/	7004	Alhambra & Sierra...	49411610314529	Acco...	-15.20	238,181.27
Bill P...	01/05/	7005	At & T U-Verse	127454452 / 127393133	Acco...	-88.00	238,166.07
Bill P...	01/05/	7006	Eagle Security Sy...	558412 monitoring 275	Acco...	-105.00	238,078.07
Bill P...	01/05/	7007	Mike Smith	fix faucet and line supplies	Acco...	-186.56	237,973.07
Bill P...	01/05/	7008	Pacific Gas & Elec...		Acco...	-2,409.91	237,786.51
Bill P...	01/05/	7009	Peerless Bldg Mai...	windows	Acco...	-70.00	235,376.60
Bill P...	01/05/	7010	Servicemaster Cle...		Acco...	-2,562.40	235,306.60
Bill P...	01/05/	7011	Waste Management	533-0000136-0533-2	Acco...	-208.55	232,744.20
Bill P...	01/05/	7012	Alhambra & Sierra...	643639414495560	Acco...	-10.05	232,535.65
Paych...	01/15/	7013	Benwell, Elaine		Acco...	-602.92	232,525.60
Paych...	01/15/	7014	Engebretsen, Shirl...		-SPLI...	-1,711.46	231,922.68
Paych...	01/15/	7015	Holden, Don		-SPLI...	-1,617.83	230,211.22
Check	01/15/	7016	D. Holden	workmens comp	Maint...	-56.98	228,593.39
Check	01/16/	1018...	Intuit	payroll taxes program		-6.00	228,536.41
Bill P...	01/18/	7019	Aramark	635785675	ADMI...	-73.58	228,530.41
Bill P...	01/18/	7020	AT&T	530-824-5451-362 and 530-824-9002...	Acco...	-253.78	228,456.83
Bill P...	01/18/	7021	Battle Creek Pest ...	34-2046874	Acco...	-80.00	228,203.05
Bill P...	01/18/	7022	City of Corning-17...	CORO145	Acco...	-68.60	228,123.05
Bill P...	01/18/	7023	City of Corning-27...	CORO168	Acco...	-198.19	228,054.45
Bill P...	01/18/	7024	City of Corning 21...		Acco...	-88.40	227,856.26
Bill P...	01/18/	7025	Corning Chamber ...	chamber intallation and sponsorship	Acco...	-140.00	227,767.86
Bill P...	01/18/	7026	Eagle Security Sy...	558411 monitoring 275	Acco...	-247.50	227,627.86
Bill P...	01/18/	7027	Law Offices of Th...		Acco...	-225.00	227,380.36
Bill P...	01/18/	7028	Special District Ris...		Acco...	-2,618.34	227,155.36
Bill P...	01/18/	7029	Eagle Security Sy...		Acco...	-105.00	224,537.02
Check	01/19/	2018...	Intuit	558412	Acco...	-6.00	224,432.02
Gener...	01/19/	2017...		payroll taxes program	ADMI...	1.26	224,426.02
Gener...	01/19/	2017...		double check payment	Com...	67.95	224,427.28
Gener...	01/19/	2017...			Adve...	59.99	224,495.23
Gener...	01/19/	2017...			GEN ...		224,555.22



CORNING HEALTHCARE DISTRICT  
LAST MONTH'S CHECK BOOK REGISTER  
As of January 31, 2018

Type	Date	Num	Name	Memo	Split	Amount	Balance	
Deposit	01/19/			Deposit	-SPLI...	194089.61	418,644.83	
Gener...	01/22/	2017...		check entered twice 8-30-16 ch 7071...	REN...	-8,841.33	409,803.50	
Bill P...	01/26/	7030	Aramark	635785675	Acco...	-367.90	409,435.60	
Bill P...	01/26/	7031	Comcast Business	8155 60 033 0219968	Acco...	-220.86	409,214.74	
Bill P...	01/26/	7032	Eagle Security Sy...	558914	Acco...	-427.12	408,787.62	
Bill P...	01/26/	7033	Rabo Bank Credit ...		Acco...	-1,340.18	407,447.44	
Bill P...	01/26/	7034	Special District Ris...		Acco...	-140.60	407,306.84	
Liabili...	01/30/	2018...	Electronic Federal...	94-6003824	-SPLI...	-3,012.68	404,294.16	
Liabili...	01/30/	2018...	Electronic Federal...	94-6003824	Payr...	-449.97	403,844.19	
Deposit	01/31/			Interest	chec...	4.00	403,848.19	
Total Rabo Checking							178840.47	403,848.19
<b>TOTAL</b>							<b>178840.47</b>	<b>403,848.19</b>



**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday Feb 20, 2018  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**Regular Agenda** – Except for Ross Turner you each need to sign the enclosed form 700 and return it at the meeting. I took the liberty of copying your last form. If nothing has changed you need only sign and return to my office.

If there is new info or there is an error, you will need To request a new form 700.

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday Feb 20, 2018  
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**Regular Agenda** – stipend for Directors

The Directors requested information on how many districts pay stipends. Without researching each particular district, this information is not available as a accumulated list (CSDA)

The stipend can be up to \$100 per meeting and no more than \$500 a month

Recommendation: Though some directors may not feel a financial need to receive a stipend for attending meetings, other directors may find it a great help, but may be uncomfortable expressing that need and whereas it takes time to be invested in the healthcare needs of the district, It is recommended that the motion to pay a particular stipend to directors for attending the District meetings be approved. This **excludes** parties or social gatherings unless the district is hosting a district event for all the citizens of the district.

Recommendation: \$100 a month



<b>SPECIAL DISTRICT</b>	<b>DESCRIPTION</b>	<b>COMPENSATION</b>	<b>CODE SECTION</b>	<b>ADJUSTING COMPENSATION</b>
<b>Harbor Districts</b>	Manages any bay, harbor, inlet, river, channel, etc in which tides are affected by the Pacific Ocean.	Serve without compensation till district receives a gross income of \$20,000. Up to \$600 per month, and all other necessary expenses.	<i>Harbors &amp; Navigation Code Section 6060</i>	
<b>Healthcare/ Hospital Districts</b>	Assists in the efficient operation of one or more healthcare facilities.	Up to \$100 for each day of attending meetings, limited to five meetings in one month, and all necessary expenses incurred.	<i>Health and Safety Code Section 32103</i>	
<b>Irrigation Districts</b>	Operates facilities for power generation, and sells electrical power.	Up to \$100 for each day of attending meetings, limited to six days in one month. For districts that produce/distribute electrical power—not to exceed \$100 per day, \$600 per month, \$15,000 a year. All other expenses incurred.	<i>Water Code Section 21166</i>	May adjust compensation pursuant to <i>Water Code Section 20200-20207</i>
<b>Levee Districts</b>	Protects the district's land from overflow by constructing, maintaining, and repairing the necessary infrastructure.	Compensated for services necessarily required and performed, as determined by the board and all necessary expenses incurred.	<i>Water Code Section 70078</i>	May adjust compensation pursuant to <i>Water Code Section 20200-20207</i>
<b>Library Districts</b>	Equips and maintains a public library in order to exhibit knowledge in a variety of areas.	Nothing referenced in codes.	<i>Education Code Section 19400</i>	



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**Regular Agenda** – 155 Solano Street ducting

Adventist Health has asked to place yet another split system in 155 Solano Street.

The clinic at 155 Solano St was built in 1997. The ducting in the original plans were followed, however, by the time the facility was built, rooms had changed configuration. The heating and air-conditioning ducting was installed without consideration of those changes. They also installed one less air-conditioner than was called for in the plans. The result has been inconsistent temperatures throughout the building and higher stress on the current conditioner units.

Since Adventists Health has taken over the clinic, additional changes in the building layout have been made.

We had a study done by a n engineer company called Tully Inc, but those plans no longer are applicable because of further changes. At that time they said we needed new duct work and the size of the building called for 5 air conditioners and there are only four,

Engineer plans will cost nearly 6-7,00 and the duct work will cost approximately 26,000, 11,500 to install a new unit. So a ball park figure for he entire job would be around \$50,000- 60,000.

**Recommendation:** Instead of installing more and more split systems to make a patchwork of fixes, the duct work needs to be updated for efficiency and financial viability. I strongly recommend the district hire an engineer to configure the plan and the district go out for bid on the ducting project including fees, permits and prevailing wage.

**Financing of the project:** The district has a Cd coming mature in July for \$25,00 and has cash at Edward Jones for approximately 33,00 which should be enough to cover the project.



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**Regular Agenda** – Workmen's comp for volunteers

Please see the attached letter from Attorney Andrews that clear up the question of law.

I understand from SDRMA that the directors have been covered thus far but to continue that coverage as a volunteer, a resolution must be passed.

This has nothing to do with the omission and errors insurance. That is a separate insurance and remains I force.

November 30, 2017

Ms. Shirley Engebretsen  
District Manager  
Corning Healthcare District  
Post Office Box 996  
Corning, California 96021-0996

**Re: Workers' Compensation Resolution for Governing Body Member and/or Volunteer Coverage**

Dear Ms. Engebretsen,

Recently our excess carrier has made us aware that SDRMA Workers' Compensation (WC) members need to pass a **new Resolution** if they would like to continue (or start) covering their Governing Body members and/or volunteers.

Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a Resolution by the Governing Body of the agency so declaring, be deemed to be an employee for workers' compensation purposes. Thus, if such a resolution is adopted, and the volunteer is injured while performing duties for the agency, the volunteer is entitled to receive workers' compensation benefits and their exclusive remedy for recovery against the agency is through the Workers' Compensation system.

Such Governing Body members and/or volunteers may be covered for workers' compensation benefits only if a Resolution to that effect is adopted by the Governing Body pursuant to Labor Code § 3363.5 and a copy of the Resolution is filed with SDRMA.

A new Resolution (see attached) has been created by our coverage counsel. The Resolution permits your Governing Body to designate the various categories of persons who the agency desires to "deem" to be employees for purposes of workers' compensation. It declares, on a blanket basis, that the designated categories of volunteers are deemed employees and those categories consist of Governing Body Members, persons performing voluntary service, persons on work study, interns, and other volunteers. In addition, those so designated persons also need to be listed under our Workers' Compensation Program (which includes paying an annual contribution amount) to enable coverage.

When using the sample Resolution provided, please do not make any changes other than the areas highlighted in yellow. **To ensure accurate and timely implementation of your Resolution, please return your Governing Body approved Workers' Compensation Resolution as soon as possible by fax or email.** A Microsoft Word version of the sample Resolution can be downloaded at <http://www.sdrma.org/program-coverages/workers-compensation-program>. If your agency has any questions please contact Ellen Doughty, Chief Member Services Officer, at 800.537.7790 or [edoughty@sdrrma.org](mailto:edoughty@sdrrma.org).

Sincerely,  
Special District Risk Management Authority



Gregory S. Hall, ARM  
Chief Executive Officer

Enclosures: Sample Resolution for Covering Governing Body and/or Volunteers



Law Offices of  
*Thomas N. Andrews*

1736 Tehama Street  
P.O. Box 994148  
Redding, CA 96099-4148

Thomas N. Andrews

(530) 229-1400  
Fax: (530) 229-1402  
tandrews@tomandrews.biz

February 2, 2018

Corning Healthcare District  
Members of the Board  
275 Solano Street  
P.O. Box 996  
Corning, CA 96021

Dear Members of the Board:

In a recent letter from the Special District Risk Management Authority (the entity through which we obtain workers compensation coverage) it is implied that the Corning Healthcare District needs to pass a new resolution concerning coverage of the governing body members or volunteers under the Worker's Compensation program.

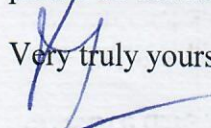
The letter makes reference to Section 3363.5 of the California Labor Code regarding coverage of persons performing voluntary service for a public agency. However, this is not a new code section. It has been in force since 1978, and is designed to allow a public entity to specifically define those persons who would be covered under the Worker's Compensation law should the entity choose to do so. If that is the case, then the proposed resolution would be passed by the Board, with an effective date 30 days after that approval.

The California Attorney General has addressed the issue of liability for Worker's Compensation payments where no employer – employee relationship exists. In an opinion issued June 1, 1978 the California Attorney General stated that, where a person performs voluntary service for a public agency but the agency has not adopted a resolution declaring that volunteer to be considered an employee for purposes of Worker's Compensation, the agency has no liability. Applying that decision to Corning Healthcare District, where no such resolution has been adopted, the District would have no liability for payment of Worker's Compensation claims to volunteers.

Should the District decide to take up this issue, the concept would be placed on the agenda at a board meeting and the proposed resolution considered. There are five categories of persons to which the District could extend Worker's Compensation coverage, as noted in the proposed resolution. All or some of those categories could be chosen.

Thank you for the opportunity to review this issue. Should any members of the Board have questions please do not hesitate to contact my office.

Very truly yours,

  
THOMAS N. ANDREWS  
Attorney at Law  
TNA:kw



**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday Feb 20, 2018  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**Regular Agenda** – Adventist Health Signage

Please see enclosed picture of the signage Adventist Health wishes to replace the current ones. The color scheme is in direct position to our request to keep the color theme. They remove the cram base with stark white and use Blue for lettering. I sent them an email with the suggestion that it would be much less expensive to simply change out the black lettering.

Recommendations: Keep the theme color of the entire campus and reject the proposal.

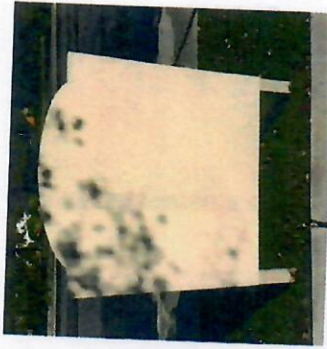




48"

57"

EXISTING SIGN SCALE: 1" = 1'-0"



OTHER SIDE NOT TO SCALE

31"



A PROPOSED SIGN SCALE: 1" = 1'-0"



4444 Federal Blvd San Diego, CA 92102  
(619) 527-6100 signtech.com

**ADVENTIST HEALTH**  
155 Solano St  
Corning, CA 96021 USA

This design is the exclusive property of Signtech and cannot be reproduced in whole or in part, without their prior written approval

Sales Art Navarro  
Coordinator Stephanie Iacovera  
Design M.Lozano  
Engineering  
date 02-14-17  
drawing 17-00421 rev -04 AS 10/25/17  
quote  
project ADVENTIST\_8408022\_1

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday Feb 20, 2018  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**Regular Agenda** – Domestic Partners Insurance

The insurance the District currently holds cover domestic partners who meet the qualification listed within the following email.

One requires domestic partners to be registered with a unit of government and the broader version does not.

Recommendation: Remain with the narrower version.





Shirley Enggebretsen <healthyreminders4u@gmail.com>

## VOYA Basic Life-Domestic Partnership Coverage

1 message

Alexandra Santos <ASantos@sdrma.org>

Fri, Jan 26, 2018 at 11:23 AM

Good morning,

Your agency is currently enrolled in the VOYA Basic Life insurance benefit. We are working to update your plan documentation if needed regarding coverage for Domestic Partners. Please confirm which definition of "Domestic Partners" your agency follows. Below you can find background information and the definition of the **Narrow version** and the **Broader Version** of Domestic Partnership coverage.

SDPRMA is requesting this information so that if a claim occurs, the Basic Life benefit can be paid out correctly if a domestic partner is listed as a beneficiary.

We ask that you **please reply** to this email at your earliest convenience to state if you follow the "Narrow Version" or "Broader Version" of the law for Domestic Partnerships.

The background for Domestic Partnerships for California had rights expanded for same-sex couples with A.B. 205, also known as the California Domestic Partner Rights and Responsibilities Act of 2003. Effective January 1, 2005, A.B. 205 provides the same rights and duties to same-sex couples as those of spouses. For the first time, it allows for recognition of similar same-sex unions in other jurisdictions.



The Group Life Insurance plan through Voya automatically includes the Narrow Version of law A.B.205 language as provided in the table below. Employers may also select the broader version of domestic partner language that also includes opposite sex and not requiring domestic partners be registered with a unit of government. In many cases employers do ask employees to sign an affidavit to document their domestic partnership, which can be changed as needed.

Once a response is provided we will ensure your group life booklet reflects the definition you have requested. If needed we will provide an updated summary plan booklet based on the definition your agency follows.

**Please select one of the following choices:**

<p>We use the <b>Narrow Version</b> of A.B.205 _____ California Domestic Partner Language</p> <p>You must meet the following criteria to register as domestic partners:</p> <ol style="list-style-type: none"> <li>1) Both persons have a common residence;</li> <li>2) Neither person is married to someone else or in a domestic partnership with someone else;</li> <li>3) The two persons are not related by blood in a way that would prevent them from being married to each other in California;</li> <li>4) Both persons are at least 18 years of age;</li> <li>5) Both persons are capable of consenting to the domestic partnership;</li> <li>6) Both persons are members of the same sex;</li> <li>7) One or both of the persons are over the age of 62.</li> </ol>	<p>We use the <b>Broader Version</b> of A.B.205 _____ California Domestic Partner Language that allows <i>same and opposite sex</i> and <i>not required to register with a unit of government</i></p> <p>You must meet the following criteria to as domestic partners:</p> <ol style="list-style-type: none"> <li>1) Both persons have a common residence;</li> <li>2) Neither person is married to someone else or in a domestic partnership with someone else;</li> <li>3) The two persons are not related by blood in a way that would prevent them from being married to each other in California;</li> <li>4) Both persons are at least 18 years of age;</li> <li>5) Both persons are capable of consenting to the domestic partnership;</li> <li>6) Both persons are members of the same or opposite sex;</li> <li>7) One or both of the persons are over the age of 62.</li> </ol>
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8) Not required to register your domestic partnership but employer will ask for an affidavit

Please let us know if you have any questions.

Thank you,

*Alex*

Alexandra Santos  
HR/Health Benefits Specialist II



Special District Risk Management Authority

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California Special Districts Association

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday Feb 20, 2018  
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1. **Regular Agenda** – Corning in the Evening - possible topics are typed below

The Camber told me they had the District on the calendar for February 8<sup>th</sup> just two days before the Chamber Installation dinner. I told them the events were too close for there to be a good showing for both events. They said they have a lot of months available after March. I chose May and they penciled us in until I had a chance to bring it to the Board.

- SILVER STAR SERVICE BANNER DAY
- **International Mediterranean Diet Month<sup>15</sup>**
- **National Mobility Awareness Month**
- **Better Hearing and Speech Month<sup>1</sup>**
- **National ALS Awareness Month**
- **Skin Cancer Awareness Month**
- **National Burger Month <sup>[14]</sup>**
- **National Military Appreciation Month<sup>[19]</sup>**
- **National Stroke Awareness Month<sup>[23]</sup>**