

CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

CORNING HEALTHCARE DISTRICT
BOARD MEETING
Special Meeting
Tuesday June 13, 2017
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Shirley Engebretsen, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 6:00 PM

ROLL CALL: **Directors:** Pat Rasmussen, Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin
District Manager: Shirley Engebretsen

Also Present. Attorney Andrews

PLEDGE OF ALLEGIANCE

INVITATION TO PUBLIC TO ADDRESS BOARD: INVITATION TO PUBLIC TO ADDRESS BOARD:

ADOPTION OF AGENDA:

REGULAR AGENDA:

1. Closed session 54957.e public employee appointment
Title: a senior program and public relations manager

OPEN SESSION

1. Report Out
2. Grants Budget

ADJOURNMENT:

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.
All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 145 Solano Street, Corning California. This institution is an equal opportunity provider and employer.

POSTED Wednesday, June 9, 2017

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday Jun 13, 2017
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Agenda Closed session 54957.e public employee appointment
Title: a senior program and public relations coordinator

You have received a packet of options for funding a new position of senior program and public relations coordinator.

This would be a part-time position (20 hr week) with flexible hours due to the nature of the work to be done. The person in the position would be responsible for but not limited to:

1. Visiting senior centers and/or where seniors gather to provide educational materials
2. Attend health fairs throughout the year representing the district and senior needs
3. To attend Elder Services Coordinating Council And any other associations that he or she feels is important to meet the needs of the senior citizens of the Corning Healthcare District
4. Provide HICAP Services
5. To provide a quarterly report of activities
6. Has the freedom to create other brochures and flyers as needed, coordinating with the District Manager
7. To be hired by and supervised by the District Manager

There are three options for hourly wage in your packet (\$15, \$18, \$21). Each option contains two pages. The first page shows the impact on the budget and the second page shows the breakdown of the costs.

The breakdown for each hourly wage option is as follows:

Page 1: Wage is listed at the bottom of the first page. The first column containing numbers (yellow) shows the net income of the district when the district does not provide insurance. The fourth column (slight pink color) shows the effect on the budget when the district provides insurance. (The Last number of that pink: column is the bank balance at the end of the year without the third employee)

Page 2: The Color-code is at the top of the chart.

- Pink color shows the taxes
- Green color shows wages
- Insurance highlighted in yellow.
- Current payroll is highlighted in blue
- Effect on the overall payroll is highlighted in a deep pink

Single page at the end of your packet this where the budget is as of June 9

If you have any questions about the charts that you would like to have answered prior to the meeting please feel free to call. I will do my best to help you understand the formulas behind the numbers.

Corning Healthcare District
P L Budget 2017-2018 with 3rd part-time employee

	BJ	BK	BL	BM	BN
1					
2	Month	Budget 2017-2018	Actual 2017-2018	Spreadsheet	Bank Balance
3	CD interest income	\$0.00	\$0.00	\$0.00	\$871,188.31
4	Checking Interest Mone	\$0.00	\$4.20	\$0.00	\$1,369,070.80
5	Rentals	\$207,021.24	\$207,020.47	\$0.00	
6	Tax money	\$290,861.25	\$290,861.25	\$289,555.59	
7	Total Income	\$497,882.49	\$497,885.92	\$289,555.59	
8					
9	Public education Materi	\$5,100.00	\$0.00	\$0.00	
10	garbage	\$2,579.88	\$0.00	\$0.00	
11	Admin-legal	\$15,432.00	\$0.00	\$0.00	
12	admin-other expense	\$30,780.00	\$0.00	\$0.00	
13	audit	\$4,500.00	\$0.00	\$0.00	
14	Capital Improvement	\$0.00	\$0.00	\$0.00	
15	Postage	\$840.00	\$0.00	\$0.00	
16	Telephone	\$5,690.00	\$0.00	\$0.00	
17	Employee Health ins	\$27,000.00	\$0.00	\$0.00	\$9,681.84
18	Workmans comp	\$2,140.29	\$0.00	\$0.00	
19	Gen Office Sup	\$6,000.00	\$0.00	\$0.00	
20	Grants Provided	\$0.00	\$0.00	\$0.00	
21	Ins-Fre & Liability	\$11,607.62	\$0.00	\$0.00	
22	Interest USDA Loan	\$78,204.00	\$0.00	\$0.00	
23	Maint-repair	\$24,000.00	\$0.00	\$0.00	
24	Outside Services	\$1,160.00	\$0.00	\$0.00	
25	Payroll Expenses	\$134,545.68	\$0.00	\$0.00	
26	Training	\$4,358.88	\$0.00	\$0.00	
27	Property tax col	\$0.00	\$0.00	\$0.00	
28	Utility electric	\$37,623.49	\$0.00	\$0.00	
29	Utility water	\$4,170.20	\$0.00	\$0.00	
30	Advertising	\$2,000.00	\$0.00	\$0.00	
31	Election	\$8,000.00	\$0.00	\$0.00	net with insurance
32	Total Expenses	\$405,732.04	\$0.00	\$0.00	\$82,468.61
33	Net income	\$92,150.45	\$497,885.92	\$289,555.59	\$963,338.76
34					
35					
36					
37	education materials covers milieage, file for life, our even, seniors materials, registration fees				

Corning Healthcare District
P L Budget 2017-2018 with 3rd part-time employee

	BJ	BK	BL	BM	BN
1					
2	Month	Budget 2017-2018	Actual 2017-2018	Spreadsheet	Bank Balance
3	CD interest income	\$0.00	\$0.00	\$0.00	\$871,188.31
4	Checking Interest Mone	\$0.00	\$4.20	\$0.00	\$1,369,070.80
5	Rentals	\$207,021.24	\$207,020.47	\$0.00	
6	Tax money	\$290,861.25	\$290,861.25	\$289,555.59	
7	Total Income	\$497,882.49	\$497,885.92	\$289,555.59	
8					
9	Public education Materi	\$5,100.00	\$0.00	\$0.00	
10	garbage	\$2,579.88	\$0.00	\$0.00	
11	Admin-legal	\$15,432.00	\$0.00	\$0.00	
12	admin-other expense	\$30,780.00	\$0.00	\$0.00	
13	audit	\$4,500.00	\$0.00	\$0.00	
14	Capital Improvement	\$0.00	\$0.00	\$0.00	
15	Postage	\$840.00	\$0.00	\$0.00	
16	Telephone	\$5,690.00	\$0.00	\$0.00	
17	Employee Health ins	\$27,000.00	\$0.00	\$0.00	\$9,681.84
18	Workmans comp	\$2,140.29	\$0.00	\$0.00	
19	Gen Office Sup	\$6,000.00	\$0.00	\$0.00	
20	Grants Provided	\$0.00	\$0.00	\$0.00	
21	Ins-Fre & Liability	\$11,607.62	\$0.00	\$0.00	
22	Interest USDA Loan	\$78,204.00	\$0.00	\$0.00	
23	Maint-repair	\$24,000.00	\$0.00	\$0.00	
24	Outside Services	\$1,160.00	\$0.00	\$0.00	
25	Payroll Expenses	\$138,019.80	\$0.00	\$0.00	
26	Training	\$4,358.88	\$0.00	\$0.00	
27	Property tax col	\$0.00	\$0.00	\$0.00	
28	Utility electric	\$37,623.49	\$0.00	\$0.00	
29	Utility water	\$4,170.20	\$0.00	\$0.00	
30	Advertising	\$2,000.00	\$0.00	\$0.00	
31	Election	\$8,000.00	\$0.00	\$0.00	
32	Total Expenses	\$409,206.16	\$0.00	\$0.00	net with insurance
33	Net income	\$88,676.33	\$497,885.92	\$289,555.59	\$78,994.49
34					\$959,864.64
35					
36					
37	education materials covers milieage, file for life, our even, seniors materials, registration fees				

Corning Healthcare District
P L Budget 2017-2018 with 3rd part-time employee

	BJ	BK	BL	BM	BN
1					
2	Month	Budget 2017-2018	Actual 2017-2018	Spreadsheet	Bank Balance
3	CD interest income	\$0.00	\$0.00	\$0.00	\$871,188.31
4	Checking Interest Mone	\$0.00	\$4.20	\$0.00	\$1,369,070.80
5	Rentals	\$207,021.24	\$207,020.47	\$0.00	
6	Tax money	\$290,861.25	\$290,861.25	\$289,555.59	
7	Total Income	\$497,882.49	\$497,885.92	\$289,555.59	
8					
9	Public education Materi	\$1,100.00	\$0.00	\$0.00	
10	garbage	\$2,579.88	\$0.00	\$0.00	
11	Admin-legal	\$15,432.00	\$0.00	\$0.00	
12	admin-other expense	\$30,780.00	\$0.00	\$0.00	
13	audit	\$4,500.00	\$0.00	\$0.00	
14	Capital Improvement	\$0.00	\$0.00	\$0.00	
15	Postage	\$840.00	\$0.00	\$0.00	
16	Telephone	\$5,690.00	\$0.00	\$0.00	
17	Employee Health ins	\$27,000.00	\$0.00	\$0.00	\$9,681.84
18	Workmans comp	\$2,140.29	\$0.00	\$0.00	
19	Gen Office Sup	\$6,000.00	\$0.00	\$0.00	
20	Grants Provided	\$0.00	\$0.00	\$0.00	
21	Ins-Fre & Liability	\$11,607.62	\$0.00	\$0.00	
22	Interest USDA Loan	\$78,204.00	\$0.00	\$0.00	
23	Maint-repair	\$24,000.00	\$0.00	\$0.00	
24	Outside Services	\$1,160.00	\$0.00	\$0.00	
25	Payroll Expenses	\$141,493.92	\$0.00	\$0.00	
26	Training	\$4,358.88	\$0.00	\$0.00	
27	Property tax col	\$0.00	\$0.00	\$0.00	
28	Utility electric	\$37,623.49	\$0.00	\$0.00	
29	Utility water	\$4,170.20	\$0.00	\$0.00	
30	Advertising	\$2,000.00	\$0.00	\$0.00	
31	Election	\$8,000.00	\$0.00	\$0.00	net with Insurance
32	Total Expenses	\$408,680.28	\$0.00	\$0.00	\$79,520.37
33	Net income	\$89,202.21	\$497,885.92	\$289,555.59	\$960,390.52

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2																	
3			Pay														
4		hr	\$21.00														
5		week	\$420.00														
6		year	\$21,840.00														
7			\$12.60 match														
8			\$0.42 training														
9			\$6.09 medicare														
10			\$2.52 fed														
11			\$26.04 ss														
12			\$47.67 mn cost of taxes														
13	Health	insurance	\$2,478.84 total yearly cost of taxes														
14	single		\$806.82														
15	ins total		\$9,681.84														
16																	
17																	
18	Paycheck total	\$467.67	\$1,870.68	mnts with 4 weeks													
19			\$2,338.35	mnts with 5 weeks													
20			July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June			
21			4	4	5	4	4	5	4	4	5	4	4	5			
22		base pay	\$1,870.68	\$1,870.68	\$2,338.35	\$1,870.68	\$1,870.68	\$2,338.35	\$1,870.68	\$1,870.68	\$2,338.35	\$1,870.68	\$1,870.68	\$2,338.35	\$2,338.35	\$24,318.84	without insurance
23		base and insuran	\$2,677.50	\$2,677.50	\$3,145.17	\$2,677.50	\$2,677.50	\$3,145.17	\$2,677.50	\$2,677.50	\$3,145.17	\$2,677.50	\$2,677.50	\$3,145.17	\$34,000.68	with insurance!	
24		current payroll	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59			
25																	
26		current payroll	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59	\$9,764.59			
27		new employee	\$1,870.68	\$1,870.68	\$2,338.35	\$1,870.68	\$1,870.68	\$2,338.35	\$1,870.68	\$1,870.68	\$2,338.35	\$1,870.68	\$1,870.68	\$2,338.35			
28		combined	\$11,635.27	\$11,635.27	\$12,102.94	\$11,635.27	\$11,635.27	\$12,102.94	\$11,635.27	\$11,635.27	\$12,102.94	\$11,635.27	\$11,635.27	\$12,102.94	\$144,493.92		

Corning Healthcare District
P L Budget 2017-2018

	BJ	BK	BL	BM	BN
1					
2	Month	Budget 2017-2018	Actual 2017-2018	Spreadsheet	Bank Balance
3	CD interest income	\$0.00	\$0.00	\$0.00	\$871,188.31
4	Checking Interest Mone	\$0.00	\$4.20	\$0.00	\$1,369,070.80
5	Rentals	\$207,021.24	\$207,020.47	\$17,251.77	
6	Tax money	\$290,861.25	\$290,861.25	\$289,555.59	
7	Total Income	\$497,882.49	\$497,885.92	\$306,807.36	
8					
9	Public education Materi	\$1,100.00	\$0.00	\$0.00	
10	garbage	\$2,579.88	\$0.00	\$0.00	
11	Admin-legal	\$15,432.00	\$0.00	\$0.00	
12	admin-other expense	\$30,780.00	\$0.00	\$0.00	
13	audit	\$4,500.00	\$0.00	\$0.00	
14	Capital Improvement	\$0.00	\$0.00	\$0.00	
15	Postage	\$840.00	\$0.00	\$0.00	
16	Telephone	\$5,690.00	\$0.00	\$0.00	
17	Employee Health ins	\$27,000.00	\$0.00	\$0.00	
18	Workmans comp	\$2,140.29	\$0.00	\$0.00	
19	Gen Office Sup	\$6,000.00	\$0.00	\$0.00	
20	Grants Provided	\$26,000.00	\$26,000.00	\$26,000.00	
21	Ins-Fre & Liability	\$11,607.62	\$0.00	\$0.00	
22	Interest USDA Loan	\$78,204.00	\$0.00	\$0.00	
23	Maint-repair	\$24,000.00	\$0.00	\$0.00	
24	Outside Services	\$1,160.00	\$0.00	\$0.00	
25	Payroll Expenses	\$117,352.20	\$0.00	\$0.00	
26	Training	\$4,358.88	\$0.00	\$0.00	
27	Property tax col	\$0.00	\$0.00	\$0.00	
28	Utility electric	\$37,623.49	\$0.00	\$0.00	
29	Utility water	\$4,170.20	\$0.00	\$0.00	
30	Advertising	\$2,000.00	\$0.00	\$0.00	
31	Election	\$8,000.00	\$0.00	\$0.00	
32	Total Expenses	\$410,538.56	\$26,000.00	\$26,000.00	
33	Net income	\$87,343.93	\$471,885.92	\$280,807.36	\$958,532.24