



Agenda Packet for 8-18-2020

CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday August 18, 2020
District conference room
or video conferencing
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Tina Bonham, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner, Pat Hunn
District Manager: Tina Bonham

ALSO PRESENT: Attorney Andrews, Mike Smith

If you would like to attend by video conferencing,
call 530-824-5451

PLEDGE OF ALLEGIANCE:

INVITATION TO PUBLIC TO ADDRESS BOARD:

If there is anyone in the audience wishing to speak on items not already set on the Agenda, please state your name, and briefly identify the matter you wish to have placed on the Agenda. The Directors will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to discuss the issue. The law prohibits the Directors from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject

ADOPTION OF AGENDA:

ADOPTION OF MINUTES: July 21, 2020 Meeting Minutes

ADOPTION OF FINANCIAL REPORT:

PRESIDENT'S REPORT:

POSTED THURSDAY, August 13, 2020

COMMENTS AND REPORTS FROM DIRECTORS:

COMMENTS AND REPORTS FROM DISTRICT MANAGER:

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

Adventist Health Quarterly Report by Ruby Rodriguez

REGULAR AGENDA:

Corning Healthcare District Conflict of Interest Code Review
2020-2021 Budget Correction

ADJOURNMENT:

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.
All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 275 Solano Street, Corning California. This institute is an equal opportunity provider, and employer.

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, July 21, 2020
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Lilia Rodriguez, Ross Turner, Valanne Cardenas present

District Manager: Tina Bonham present

ALSO PRESENT: Attorney Andrews and Jennifer Torres present via Video Conferencing.
Mike Smith, Patricia Hunn and Lee Hunn

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: Patricia Hunn introduced herself and graciously offered, if appointed, to fill the seat of former Director Charles Rouse.

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda as presented.
The motion was seconded and approved.

MINUTES: A motion was made by Director Rodriguez to adopt the minutes from the previous meetings held on 6/16/20 and 6/25/20. The motion was seconded and approved.

FINANCIAL REPORT: A motion was made by Director Turner to adopt the financial reports for June. The motion was seconded and approved.

PRESIDENT'S REPORT: President Boles reported that she contacted former Director Rouse to acknowledge his years of service and dedication to the Corning Healthcare District. He was invited to participate in any of the Districts functions.

DIRECTOR'S REPORT: There was a consensus to put a plaque in the lobby of the Mueser Building to Honor Director Rouse and District Manager Shirley Engebretsen for their years of service, and the development and improvement of the Healthcare District campus.

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS: There were none given.

DISTRICT MANAGER: Tina Bonham reported that she would follow up on getting a plaque along with a write-up and photo in the newspaper.

COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:
The Elder Services Quarterly Report was reviewed along with the Summer Newsletter Submitted by Elaine Benwell.

OPEN SESSION:

REGULAR AGENDA:

LOTIC Proposal for drive-thru Health and Wellness event -

The Latino Outreach of Tehama County requested the use of our parking lot on Saturday, September 19, 2020 from 10am to 4pm for their annual Health and Wellness event. Jennifer Torres provided a proposal for the Boards consideration. There was discussion regarding:

- 1) The Healthcare District will be added to the insurance policy covering the day's events.
- 2) The involvement of the Corning Police Department for traffic concerns.
- 3) The availability of portable toilets.

Jennifer assured the Board that the answer was yes to all three concerns. She will have a copy of the insurance policy sent to the District office.

Director Rodriguez made a motion to approve the proposal as presented by Jennifer Torres. The motion was seconded and approved.

Wage increase for District employees –

Director Turner made a motion to increase the hourly wage of the Elder Services Coordinator to \$21.50 for 20 hours per week. The motion was seconded and approved.

Discussion of the Maintenance Manager's salary being raised above the yearly COLA increase was tabled for a future meeting.

Submission of 2020-2021 Budget for approval -

Director Turner made a motion to accept the 2020-2021 Budget as submitted. The motion was seconded and approved.

Interview and possible appointment of Board Member –

We have received one application for consideration of appointment to the Board of Directors.

If appointed they will serve as an interim board member until after the election on November 3, 2020.

If the appointee runs and the Board seat is unopposed, they will serve a short term of 2 years.

Director Turner made a motion to appoint Patricia Hunn as interim Director of the Board of the Corning Healthcare District. The motion was seconded and approved.

CLOSED SESSION:

None

ADJOURNMENT: 6:50 PM



Tina E Bonham
District Manager

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex and familial status. (Not all prohibited bass apply to all programs).

To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday August 18, 2020
District conference room
275 Solano Street
Corning Healthcare District Campus
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**July 2020
Financial Report**

Corning Healthcare District
P L Budget 2020-2021

	A	B	C	D	E
2	Month	Jul Budget 20	Jul Actual 20	YTD Budget	YTD Actual
3	CD interest Income	\$651.28	\$651.28	\$651.28	\$651.28
4	Checking Interest income	\$0.00	\$4.47	\$0.00	\$4.47
5	Rental Income	\$17,400.00	\$18,017.63	\$17,400.00	\$18,017.63
6	Assessment Income	\$9,000.00	\$16,433.64	\$9,000.00	\$16,433.64
7	Total Income	\$27,051.28	\$35,107.02	\$27,051.28	\$35,107.02
8					
9	Public education Materials	\$300.00	\$1,039.59	\$300.00	\$1,039.59
10	garbage	\$215.00	\$223.52	\$215.00	\$223.52
11	Admin-legal	\$1,334.00	\$2,002.50	\$1,334.00	\$2,002.50
12	Stipend	\$250.00	\$200.00	\$250.00	\$200.00
13	admin-other expense	\$5,100.00	\$4,777.09	\$5,100.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$0.00	\$0.00
15	Postage	\$58.00	\$0.00	\$58.00	\$0.00
16	Telephone	\$608.00	\$802.15	\$608.00	\$802.15
17	Employee Health ins	\$2,962.50	\$1,970.72	\$2,962.50	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$29.83	\$500.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$2,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$514.20	\$2,000.00	\$514.20
23	Outside Services	\$100.00	\$0.00	\$100.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$14,815.90	\$12,560.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$350.00	\$0.00
26	Gen Wage and Salary	\$15,000.00	\$14,879.11	\$15,000.00	\$14,879.11
27	Utility electric	\$4,300.00	\$4,133.05	\$4,300.00	\$4,133.05
28	Utility water	\$460.00	\$535.59	\$460.00	\$535.59
29	Advertising	\$545.00	\$765.00	\$545.00	\$765.00
30	Election	\$0.00	\$0.00	\$0.00	\$0.00
31	Total Expenses	\$48,642.50	\$46,688.25	\$48,642.50	\$46,688.25
32					
33	Operating profit	-\$21,591.22	-\$11,581.23	-\$21,591.22	-\$11,581.23
34					
35	Interest USDA Loan	\$6,605.04	\$6,605.04	\$6,605.04	\$6,605.04
36					
37	Net Income	-\$28,196.26	-\$18,186.27	-\$28,196.26	-\$18,186.27
38					

CORNING HEALTHCARE DISTRICT

Profit & Loss

08/12/20

July 2020

Accrual Basis

	Jul 20
Ordinary Income/Expense	
Income	
checking Interest Money	4.47
RENTALS	18,017.63
Tax Money	16,433.64
Total Income	34,455.74
Expense	
Garbage	223.52
stipend	200.00
ADMIN-LEGAL	2,002.50
ADMIN-OTHER EXPENS	
Senior Program	1,039.59
Advertising	765.00
ADMIN-OTHER EXPENS - Other	4,777.09
Total ADMIN-OTHER EXPENS	6,581.68
Communications-Telephone	802.15
EMPLOYEE BEN-HLTH INS.	1,970.72
GEN ACCT-OFFICE SUP	29.83
GEN ACCT SALARY & WAGE	14,879.11
Maint-Repair	514.20
Payroll Expense	14,815.90
UtiLity Electric	4,133.05
Utility Water	535.59
Total Expense	46,688.25
Net Ordinary Income	-12,232.51
Net Income	-12,232.51

CORNING HEALTHCARE DISTRICT

Balance Sheet

As of July 31, 2020

	Jul 31, 20
ASSETS	
Current Assets	
Checking/Savings	
New Capital Improve 8865184903	50,934.51
Rabo Checking	429,713.39
Edward Jones CD 580-14264-1-1	
CitiBank Natl Assn 2-7-23	39,000.00
CitiBank Natl 6-7-21 PD	33,491.40
Capital One Bank USA 7-19-27	25,334.73
Wells Fargo Bank 3-15-22 PD	20,000.00
Cash from interest on CDs	62,467.59
Capital One Bank USA 3-8-21 PD	20,000.00
State B of India USDA 1/25/23	30,000.00
Total Edward Jones CD 580-14264-1-1	230,293.72
Petty Cash	100.00
Total Checking/Savings	711,041.62
Accounts Receivable	
Accounts Receivable	941.70
Total Accounts Receivable	941.70
Other Current Assets	
Prepaid Ins.	22,497.07
Total Other Current Assets	22,497.07
Total Current Assets	734,480.39
Fixed Assets	
1210.00-Land Imp-Park Lot	34,081.00
1210.01-Land Imp-Park Lot 1998	71,000.20
Accum Dep Bldg Imp	-93,966.00
Accum Dep Equip	-13,058.00
Accum Dep Land Imp	-127,105.00
Accum Dep Med Bldg	-1,099,172.00
Bldg Improvements	137,261.63
Land	20,313.00
Land-Demolition Cost	518,035.56
Medical Offic Bldg	3,744,628.76
Office Equipment	3,746.00
Total Fixed Assets	3,195,765.15
TOTAL ASSETS	3,930,245.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-4,334.26
Total Accounts Payable	-4,334.26
Other Current Liabilities	
Accrued Payroll	7,078.98
Interest Payable	23,858.44

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08/12/20
Accrual Basis

CORNING HEALTHCARE DISTRICT
Balance Sheet
As of July 31, 2020

	<u>Jul 31, 20</u>
Payroll Liabilities	
Accr Fed W/Hold	114.76
Accr FICA-Employee	46.77
Accr FICA-Employer	46.80
Accr S.D.I.	131.02
Accr S.U.I.	-531.25
Accr ST W/Hold	406.98
Payroll Liabilities - Other	<u>2,536.59</u>
Total Payroll Liabilities	2,751.67
Payroll Liabilities,	260.04
USDA Rural Development Loan	<u>-78,792.74</u>
Total Other Current Liabilities	-44,843.61
Total Current Liabilities	-49,177.87
Long Term Liabilities	
Loan Payable - USDA	<u>1,347,300.00</u>
Total Long Term Liabilities	<u>1,347,300.00</u>
Total Liabilities	1,298,122.13
Equity	
2310.00-Fund Bal-Ret Earn	2,587,144.77
net assets	57,211.15
Net Income	<u>-12,232.51</u>
Total Equity	<u>2,632,123.41</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,930,245.54</u></u>

CORNING HEALTHCARE DISTRICT
Income by Customer Summary
July 2020

	<u>Jul 20</u>
Family Counseling Center	244.68
Adventist Health	5,991.16
Northern Valley Catholic Social Service - Tehama County	1,077.96
Children First Foster Family Agency	9,517.38
QUEST DIAGNOSTICS, INC.	329.61
AUDITOR'S OFFICE TEHAMA COUNTY	856.84
	<u>16,433.64</u>
TOTAL	<u><u>34,451.27</u></u>

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08/12/20

Accrual Basis

CORNING HEALTHCARE DISTRICT
Expenses by Vendor Summary
July 2020

	<u>Jul 20</u>
Alhambra	56.73
AT & T 530-4559-465 2	133.93
At & T U-Verse 127454452	42.80
AT&T Mobil 287277929386	40.88
AT&T 251727868	42.80
AT&T 960-733-5563 555	371.59
ATT 294290689	170.15
Battle Creek Pest Control	80.00
City of Corning-175 Solano coro 145	82.74
City of Corning-275 Solano coro168	366.99
City of Corning 218 - coro218	85.86
Intuit	10.00
Law Offices of Thomas N. Andrews	2,002.50
Mechanics Bank Credit Card	2,104.80
Northern Services-155 Solano	1,315.00
Pacific Gas & Electric	4,133.05
Red Bluff Daily News-ROP Advertising	765.00
Servicemaster Clean	2,562.40
Special District Risk Management	1,970.72
Streamline	150.00
Waste Management	223.52
TOTAL	16,711.46

CORNING HEALTHCARE DISTRICT
Rabo checking register
 As of July 31, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
Rabo Checking							472,720.12
Bill Pmt -Check	07/01/20	8598	AT & T 530-4559-46...	824-4559	Accounts Paya...	-133.93	472,586.19
Bill Pmt -Check	07/01/20	8599	ATT 294290689	long distance...	Accounts Paya...	-170.15	472,416.04
Bill Pmt -Check	07/01/20	8603	Mechanics Bank Cre...	5/9/20-6/8/20	Accounts Paya...	-355.00	472,061.04
Bill Pmt -Check	07/01/20	8604	Northern Services-1...	75-3120754	Accounts Paya...	-8,315.00	463,746.04
Bill Pmt -Check	07/01/20	8600	Pacific Gas & Electric	4586584129-5	Accounts Paya...	-12.11	463,733.93
Bill Pmt -Check	07/01/20	8601	Red Bluff Daily News	Legal Notice ...	Accounts Paya...	-124.98	463,608.95
Bill Pmt -Check	07/01/20	8602	Streamline	June/July	Accounts Paya...	-75.00	463,533.95
Paycheck	07/01/20	8605	Benwell, Elaine		-SPLIT-	-748.54	462,785.41
Paycheck	07/01/20	8606	Bonham, Tina E		-SPLIT-	-1,732.81	461,052.60
Paycheck	07/01/20	8607	Engbreitsen, Shirley I		-SPLIT-	-1,832.61	459,219.99
Paycheck	07/01/20	8608	Smith, Mike A		-SPLIT-	-1,961.96	457,258.03
Check	07/01/20	8609	Engbreitsen, Shirley I	Final Check	-SPLIT-	-14,879.11	442,378.92
Bill Pmt -Check	07/01/20	8610	At & T U-Verse 127...	127454452 / ...	Accounts Paya...	-42.80	442,336.12
Bill Pmt -Check	07/01/20	8611	AT & T Mobil 287277...	June 23-July 22	Accounts Paya...	-40.88	442,295.24
Bill Pmt -Check	07/01/20	8612	Servicemaster Clean		Accounts Paya...	-2,562.40	440,032.84
Deposit	07/02/20			Deposit	-SPLIT-	11,781.79	451,814.63
Deposit	07/02/20			Deposit	Tax Money	7,406.71	459,221.34
Check	07/13/20			Service Charge	ADMIN-OTHE...	-22.77	459,198.57
Paycheck	07/15/20	8614	Benwell, Elaine		-SPLIT-	-630.23	458,568.34
Paycheck	07/15/20	8615	Bonham, Tina E		-SPLIT-	-1,732.81	456,835.53
Paycheck	07/15/20	8616	Smith, Mike A		-SPLIT-	-1,661.95	455,173.58
Paycheck	07/15/20	8617	Engbreitsen, Shirley I		-SPLIT-	-275.55	454,898.03
Check	07/15/20	8618	Corning Healthcare ...	94-6003824	New Capital Im...	-6,605.02	448,293.01
Liability Check	07/15/20	8621	Edward Jones A	580-97665	-SPLIT-	-258.44	448,034.57
Liability Check	07/15/20	8622	Edward Jones B	580-97339	-SPLIT-	-550.02	447,484.55
Bill Pmt -Check	07/15/20	8623	Alhambra		Accounts Paya...	-56.73	447,427.82
Bill Pmt -Check	07/15/20	8624	AT&T 960-733-5563...	824-5419,, 82...	Accounts Paya...	-371.59	447,056.23
Bill Pmt -Check	07/15/20	8625	Battle Creek Pest C...	34-2046874	Accounts Paya...	-80.00	446,976.23
Bill Pmt -Check	07/15/20	8626	City of Corning-175 ...	CORO145	Accounts Paya...	-82.74	446,893.49
Bill Pmt -Check	07/15/20	8627	City of Corning-275 ...	CORO168	Accounts Paya...	-366.99	446,526.50
Bill Pmt -Check	07/15/20	8628	City of Corning 218 ...	6/6/20-7/5/20	Accounts Paya...	-85.86	446,440.64
Bill Pmt -Check	07/15/20	8629	Law Offices of Thom...		Accounts Paya...	-2,002.50	444,438.14
Bill Pmt -Check	07/15/20	8630	Pacific Gas & Electric		Accounts Paya...	-4,120.94	440,317.20
Bill Pmt -Check	07/15/20	8631	Red Bluff Daily New...	ROP Advertisi...	Accounts Paya...	-765.00	439,552.20
Bill Pmt -Check	07/15/20	8632	Special District Risk ...	July/Aug	Accounts Paya...	-1,970.72	437,581.48
Bill Pmt -Check	07/15/20	8633	Streamline	533-0000136-...	Accounts Paya...	-75.00	437,506.48
Bill Pmt -Check	07/15/20	8634	Waste Management	Deposit	Accounts Paya...	-223.52	437,282.96
Deposit	07/15/20			Deposit	Tax Money	9,026.93	446,309.89
Deposit	07/15/20			Deposit	-SPLIT-	4,682.90	450,992.79
Check	07/16/20	7162020	Intuit	ACH DEBIT I...	GEN ACCT-O...	-10.00	450,982.79
Check	07/16/20	8635	Smith, Mike A		-SPLIT-	-12.28	450,970.51
Paycheck	07/17/20	8636	AT&T 251727868	530-824-5451...	Accounts Paya...	-42.80	450,927.71
Liability Check	07/28/20	20200...	Electronic Federal T...	94-6003824	-SPLIT-	-4,578.58	446,349.13
Liability Check	07/28/20	200523	Electronic Federal T...	94-6003824	-SPLIT-	-4,571.66	441,777.67
Liability Check	07/28/20	200524	Electronic Federal T...	94-6003824	-SPLIT-	-3,287.66	438,490.01
Liability Check	07/28/20	20200...	Employment Developo...	499-0358-6	-SPLIT-	-2,139.65	436,350.36
Check	07/31/20	8637	Lilia Rodriguez	7-21-20	stipend	-50.00	436,300.36
Check	07/31/20	8638	Valianne Cardenas	7-21-20	stipend	-50.00	436,250.36

4:20 PM

08/12/20

Accrual Basis

CORNING HEALTHCARE DISTRICT
Rabo checking register
 As of July 31, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	07/31/20	8639	Yvonne Boles	7-21-20	stipend	-50.00	436,200.36
Check	07/31/20	8640	Patricia Hunn	7-21-20	stipend	-50.00	436,150.36
Check	07/31/20	8641	E. Benwell	mileage 7/1/20...	Senior Program	-38.40	436,111.96
Bill Pmt -Check	07/31/20	8646	AT & T 530-4559-46...	824-4559	Accounts Paya...	-135.85	435,976.11
Bill Pmt -Check	07/31/20	8647	AT & T U-Verse 127...	127454452 / ...	Accounts Paya...	-59.21	435,916.90
Bill Pmt -Check	07/31/20	8648	AT & T Mobil 287277...	July 23-Augus...	Accounts Paya...	-41.32	435,875.58
Bill Pmt -Check	07/31/20	8649	ATT 294290689	long distance...	Accounts Paya...	-171.94	435,703.64
Bill Pmt -Check	07/31/20	8650	Mechanics Bank Cre...	6/9/20-7/9/20	Accounts Paya...	-2,104.80	433,598.84
Bill Pmt -Check	07/31/20	8651	Northern Services-1...	75-3120754	Accounts Paya...	-1,315.00	432,283.84
Bill Pmt -Check	07/31/20	8652	Pacific Gas & Electric	4586584129-5	Accounts Paya...	-12.11	432,271.73
Bill Pmt -Check	07/31/20	8653	Servicemaster Clean	Interest	Accounts Paya...	-2,562.40	429,709.33
Deposit	07/31/20				checking Intere...	4.06	429,713.39
Total Rabo Checking							429,713.39
TOTAL							429,713.39

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday August 18, 2020
District conference room
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COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

Adventist Health Quarterly Report –

Ruby Rodriguez will present the April-June 2020 quarterly report for Adventist Health.

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BOARD MEETING
Tuesday August 18, 2020
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REGULAR AGENDA-

Conflict of Interest Code Review -

The law requires that the Conflict of interest Code be reviewed every two years. A public hearing to give members of the community an opportunity to comment or suggest changes is required before the document can be approved. This meeting will serve to fulfill that requirement.

The approved document will then be sent to Tehama County Board of Supervisors for final edit and/or approval.

Conflict of Interest Code

**CONFLICT OF INTEREST CODE FOR THE
CORNING HEALTHCARE DISTRICT**

ATTACHMENT A

The Political Reform Act of 1974 (Gov. Code, 81000 et sq.) requires state and local government agencies to adopt and promulgate Conflict of interest Codes. The Fair political practices Commission has adopted a regulation (Cal. Code Regs., 2, 18730) which contains the terms of a standard Conflict of Interest Code. This regulation, including any future amendments made by the Fair political practices Commission, may be incorporated by reference into a local agency's Conflict of interest Code. Therefore, the terms of California Code of Regulations, title 2, section 18730 and any future amendments to it duly adopted by the Fair Political practices Commission are hereby incorporated by reference into this Code and along with the attachments hereto constitutes the Conflict of interest Code for the Corning Healthcare District.

ATTACHMENT B

CORNING HEALTHCARE DISTRICT CONFLICT OF INTEREST CODE
DESIGNATE EMPLOYEES

Under provisions of the Code, Designated Employees shall file statements of economic interests. Listed below are the designated positions for the Corning Healthcare District and the appropriate disclosure category for filing the statement of economic interest.

POSITION	DISCLOSURE CATEGORY
1. Members of the Board	I, II
2. District Manager	I, II
3. Consultants	I
4. Attorney	I

Reviewed & Revised: March 07, 2011

Reviewed June 19, 2012

Reviewed July 7, 2014

Reviewed Oct 4, 2016

Reviewed Sept 18, 2018

ATTACHMENT C

CORNING HEALTHCARE DISTRICT CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS

CATEGORY I

Designated employees in this category shall disclose: All sources of income (including gifts, loans and travel payments), interests in real property within the District and investments and business positions in business entities located in, doing business in, planning to do business in, or which have done business during the previous two years in, or which have an interest in real property in the District, including gifts, loans, and travel payments. A person in a Disclosure Category I designated position shall complete all schedules of the FPC form 700 if applicable. Disclosure Category I is intended to require the broadest possible disclosure, consistent with the provisions of the Political Reform Act of 1974 and its' implementing regulations

Consultants, as defined in California Code of Regulations, title 2 section 18701 subdivision (a) (2)¹, shall disclose pursuant to this disclosure category subject to the following limitations.

The District Manager may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements of this Disclosure Category I. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The District Manager's determination is a public record and shall be retained for public inspection in the same manner and location as the Conflict of Interest Code.

1. California Code of Regulations, title 2, section 18701, subdivision (a) (2) defines "Consultant" as follows:

"Consultant" means an individual who, pursuant to a contract with a state or local government agency;

(A) Makes a governmental decision whether to:

- (i) Approve a rate, rule, or regulation;
- (ii) Adopt or enforce a law;
- (iii) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
- (iv) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract that requires agency approval;
- (v) Grant agency approval to a contract that requires agency approval and to which the agency is a party, or to the specifications for such a contract;
- (vi) Grant agency approval to a plan, design, report, study, or similar item;
- (vii) Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or

(B) Serves in a staff capacity with the agency and in that capacity participates in making a governmental decision as defined in regulation 18702.2 or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code under Government Code section 87302.

CATEGORY II

Designated employees in this category shall disclose: All **interest in real property** within the District, and all **sources of income** (including **gifts, loans** and **travel payments**), and **investments** and **business positions** in business entities, that provide services, goods, property, supplies, materials, machinery or equipment of any type utilized by he District, or otherwise transact business with or have any contractual relationship with the District during the disclosure period.

CATEGORY III

Designated employees in this category shall disclose: All **interest in real property** within the District, and all **sources of income** (including **gifts, loans** and **travel payments**), located in, doing business in, planning to do business in, or which have an interest in real property in the District, all **investments** in business entities located in, doing business in, or planning to do business in, or which have an interest in real property in the District, and all **business positions** in business entities located in, doing business in, planning to do business in, or which have an interest in real property in the District.

ATTACHMENT D

CORNING HEALTHCARE DISTRICT CONFLICT OF INTERST CODE PLACE OF FILING

Where: County Clerk & Recorder
Po Box 250
444 Oak St., Rm. C
Red Bluff CA 96021

Pursuant to Government Code section 87500, subdivisions (k) and (o), the Tehama County Board of Supervisors, as the code reviewing body for the Corning Healthcare District, has determined that the original Form 700 - Statement of Economic Interest for each Designated Employee shall be filed with the Tehama County Clerk-Recorder as the filing officer for the code reviewing body. The District Manager shall provide Form 700 - Statement of Economic Interest to each Designated Employee annually and when that employee assumes or leaves any designated position. The employee shall complete and file the form with the District Manager who will make and retain a copy and forward the original to the Clerk-Recorder at the above address within the time at the above address within the time required by law.

I _____ (print name) have read and understood the section **Conflict of interest** in the policy manual of April 2019.

Employee signature

Tina E Bonham
District manager 2020

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday July 21, 2020
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

REGULAR AGENDA-

2020-2021 Budget Correction

The 2020-2021 Budget is recast to introduce a line item of operating profit and from that subtract the interest expense to get the net income. Earnings Before Interest and Taxes follows the format of Generally Accepted Accounting Principles.

The Capital Budget has been separated from the Operating Budget.

All capital improvement projects are in a worksheet under the heading "Phased Cash Movement". This will allow you to see our cash movement over the next year. It also shows a timeline of the projects and their expenses.

An error was discovered during the process of closing the fiscal year. The final severance for the prior District Manager was anticipated to be reflected in the June 2020 expenses via journal entry. Upon investigation, it was discovered that federal payroll tax law will not allow this adjustment. Therefore, the expense will be recorded in July 2020.

The 2020-2021 Budget that was submitted and approved at the July 21, 2020 Board meeting has been corrected to reflect the accurate numbers.

Recommendation: Approve the amended 2020-2021 Budget with corrections.

Corning Healthcare District
P L Budget 2020-2021

	A	B	C	D	E
2	Month	Jul Budget 20	Jul Actual 20	YTD Budget	YTD Actual
3	CD interest Income	\$651.28	\$651.28	\$651.28	\$651.28
4	Checking Interest income	\$0.00	\$4.47	\$0.00	\$4.47
5	Rental Income	\$17,400.00	\$18,017.63	\$17,400.00	\$18,017.63
6	Assessment Income	\$9,000.00	\$16,433.64	\$9,000.00	\$16,433.64
7	Total Income	\$27,051.28	\$35,107.02	\$27,051.28	\$35,107.02
8					
9	Public education Materials	\$300.00	\$1,039.59	\$300.00	\$1,039.59
10	garbage	\$215.00	\$223.52	\$215.00	\$223.52
11	Admin-legal	\$1,334.00	\$2,002.50	\$1,334.00	\$2,002.50
12	Stipend	\$250.00	\$200.00	\$250.00	\$200.00
13	admin-other expense	\$5,100.00	\$4,777.09	\$5,100.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$0.00	\$0.00
15	Postage	\$58.00	\$0.00	\$58.00	\$0.00
16	Telephone	\$608.00	\$802.15	\$608.00	\$802.15
17	Employee Health ins	\$2,962.50	\$1,970.72	\$2,962.50	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$29.83	\$500.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$2,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$514.20	\$2,000.00	\$514.20
23	Outside Services	\$100.00	\$0.00	\$100.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$14,815.90	\$12,560.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$350.00	\$0.00
26	Gen Wage and Salary	\$15,000.00	\$14,879.11	\$15,000.00	\$14,879.11
27	Utility electric	\$4,300.00	\$4,133.05	\$4,300.00	\$4,133.05
28	Utility water	\$460.00	\$535.59	\$460.00	\$535.59
29	Advertising	\$545.00	\$765.00	\$545.00	\$765.00
30	Election	\$0.00	\$0.00	\$0.00	\$0.00
31	Total Expenses	\$48,642.50	\$46,688.25	\$48,642.50	\$46,688.25
32					
33	Operating profit	-\$21,591.22	-\$11,581.23	-\$21,591.22	-\$11,581.23
34					
35	Interest USDA Loan	\$6,605.04	\$6,605.04	\$6,605.04	\$6,605.04
36					
37	Net Income	-\$28,196.26	-\$18,186.27	-\$28,196.26	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	F	G	H	I	J
2	Month	Aug Budget 20	Aug Actual 20	YTD Budget	YTD Actual
3	CD interest Income	\$667.04	\$0.00	\$1,318.32	\$651.28
4	Checking Interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$17,400.00	\$0.00	\$34,800.00	\$18,017.63
6	Assessment Income	\$0.00	\$0.00	\$9,000.00	\$16,433.64
7	Total Income	\$18,067.04	\$0.00	\$45,118.32	\$35,107.02
8					
9	Public education Materials	\$845.00	\$0.00	\$1,145.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$430.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$2,668.00	\$2,002.50
12	Stipend	\$250.00	\$0.00	\$500.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$10,200.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$0.00	\$0.00
15	Postage	\$58.00	\$0.00	\$116.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$1,216.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$5,925.00	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$1,000.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$4,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$4,000.00	\$514.20
23	Outside Services	\$300.00	\$0.00	\$400.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$25,120.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$700.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$15,200.00	\$14,879.11
27	Utility electric	\$4,700.00	\$0.00	\$9,000.00	\$4,133.05
28	Utility water	\$465.00	\$0.00	\$925.00	\$535.59
29	Advertising	\$0.00	\$0.00	\$545.00	\$765.00
30	Election	\$0.00	\$0.00	\$0.00	\$0.00
31	Total Expenses	\$34,447.50	\$0.00	\$83,090.00	\$46,688.25
32					
33	Operating profit	-\$16,380.46	\$0.00	-\$37,971.68	-\$11,581.23
34					
35	Interest USDA Loan	6,605.04	\$0.00	\$13,210.08	\$6,605.04
36					
37	Net Income	-22,985.50	\$0.00	-\$51,181.76	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	K	L	M	N	O
2	Month	Sep Budget 20	Sep Actual 20	YTD Budget	YTD Actual
3	CD interest Income	\$77.29	\$0.00	\$1,395.61	\$651.28
4	Checking Interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$53,170.00	\$18,017.63
6	Assessment Income	\$0.00	\$0.00	\$9,000.00	\$16,433.64
7	Total Income	\$18,447.29	\$0.00	\$63,565.61	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$1,445.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$645.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$4,002.00	\$2,002.50
12	Stipend	\$500.00	\$0.00	\$1,000.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$15,300.00	\$4,777.09
14	audit	\$4,700.00	\$0.00	\$4,700.00	\$0.00
15	Postage	\$58.00	\$0.00	\$174.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$1,824.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$8,887.50	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$1,500.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$6,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$6,000.00	\$514.20
23	Outside Services	\$0.00	\$0.00	\$400.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$37,680.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$1,050.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$15,400.00	\$14,879.11
27	Utility electric	\$5,500.00	\$0.00	\$14,500.00	\$4,133.05
28	Utility water	\$445.00	\$0.00	\$1,370.00	\$535.59
29	Advertising	\$545.00	\$0.00	\$1,090.00	\$765.00
30	Election	\$0.00	\$0.00	\$0.00	\$0.00
31	Total Expenses	\$39,877.50	\$0.00	\$122,967.50	\$46,688.25
32					
33	Operating profit	-\$21,430.21	\$0.00	-\$59,401.89	-\$11,581.23
34					
35	Interest USDA Loan	6,605.04	\$0.00	\$19,815.12	\$6,605.04
36					
37	Net Income	-28,035.25	\$0.00	-\$79,217.01	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	P	Q	R	S	T
2	Month	Oct Budget 20	Oct Actual 20	YTD Budget	YTD Actual
3	CD interest Income	\$38.22	\$0.00	\$1,433.83	\$651.28
4	Checking Interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$71,540.00	\$18,017.63
6	Assessment Income	\$0.00	\$0.00	\$9,000.00	\$16,433.64
7	Total Income	\$18,408.22	\$0.00	\$81,973.83	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$1,745.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$860.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$5,336.00	\$2,002.50
12	Stipend	\$250.00	\$0.00	\$1,250.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$20,400.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$4,700.00	\$0.00
15	Postage	\$58.00	\$0.00	\$232.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$2,432.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$11,850.00	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$2,000.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$8,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$8,000.00	\$514.20
23	Outside Services	\$0.00	\$0.00	\$400.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$50,240.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$1,400.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$15,600.00	\$14,879.11
27	Utility electric	\$4,200.00	\$0.00	\$18,700.00	\$4,133.05
28	Utility water	\$430.00	\$0.00	\$1,800.00	\$535.59
29	Advertising	\$253.00	\$0.00	\$1,343.00	\$765.00
30	Election	\$0.00	\$0.00	\$0.00	\$0.00
31	Total Expenses	\$33,320.50	\$0.00	\$156,288.00	\$46,688.25
32					
33	Operating profit	-\$14,912.28	\$0.00	-\$74,314.17	-\$11,581.23
34					\$0.00
35	Interest USDA Loan	6,605.04	\$0.00	\$26,420.16	\$6,605.04
36					
37	Net Income	-21,517.32	\$0.00	-\$100,734.33	-\$18,186.27
38					

Corning Healthcare District

P L Budget 2020-2021

	U	V	W	X	Y
2	Month	Nov Budget 20	Nov Actual 20	YTD Budget	YTD Actual
3	CD interest Income	\$166.59	\$0.00	\$1,600.42	\$651.28
4	Checking Interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$89,910.00	\$18,017.63
6	Assessment Income	\$0.00	\$0.00	\$9,000.00	\$16,433.64
7	Total Income	\$18,536.59	\$0.00	\$100,510.42	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$2,045.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$1,075.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$6,670.00	\$2,002.50
12	Stipend	\$250.00	\$0.00	\$1,500.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$25,500.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$4,700.00	\$0.00
15	Postage	\$58.00	\$0.00	\$290.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$3,040.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$14,812.50	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$2,500.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$10,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$10,000.00	\$514.20
23	Outside Services	\$210.00	\$0.00	\$610.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$62,800.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$1,750.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$15,800.00	\$14,879.11
27	Utility electric	\$3,500.00	\$0.00	\$22,200.00	\$4,133.05
28	Utility water	\$430.00	\$0.00	\$2,230.00	\$535.59
29	Advertising	\$545.00	\$0.00	\$1,888.00	\$765.00
30	Election	\$8,000.00	\$0.00	\$8,000.00	\$0.00
31	Total Expenses	\$41,122.50	\$0.00	\$197,410.50	\$46,688.25
32					
33	Operating profit	-\$22,585.91	\$0.00	-\$96,900.08	-\$11,581.23
34					
35	Interest USDA Loan	6,605.04	\$0.00	\$33,025.20	\$6,605.04
36					
37	Net Income	-29,190.95	\$0.00	-\$129,925.28	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	Z	AA	AB	AC	AD
2	Month	Dec Budget 20	Dec Actual 20	YTD Budget	YTD Actual
3	CD interest Income	\$0.00	\$0.00	\$1,600.42	\$651.28
4	Checking Interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$108,280.00	\$18,017.63
6	Assessment Income	\$0.00	\$0.00	\$9,000.00	\$16,433.64
7	Total Income	\$18,370.00	\$0.00	\$118,880.42	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$2,345.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$1,290.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$8,004.00	\$2,002.50
12	Stipend	\$250.00	\$0.00	\$1,750.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$30,600.00	\$4,777.09
14	audit	\$5,100.00	\$0.00	\$9,800.00	\$0.00
15	Postage	\$58.00	\$0.00	\$348.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$3,648.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$17,775.00	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$3,000.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$12,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$12,000.00	\$514.20
23	Outside Services	\$0.00	\$0.00	\$610.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$75,360.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$2,100.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$16,000.00	\$14,879.11
27	Utility electric	\$3,300.00	\$0.00	\$25,500.00	\$4,133.05
28	Utility water	\$470.00	\$0.00	\$2,700.00	\$535.59
29	Advertising	\$545.00	\$0.00	\$2,433.00	\$765.00
30	Election	\$0.00	\$0.00	\$8,000.00	\$0.00
31	Total Expenses	\$37,852.50	\$0.00	\$235,263.00	\$46,688.25
32					
33	Operating profit	-\$19,482.50	\$0.00	-\$116,382.58	-\$11,581.23
34					
35	Interest USDA Loan	6,605.04	\$0.00	\$39,630.24	\$6,605.04
36					
37	Net Income	-26,087.54	\$0.00	-\$156,012.82	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	AE	AF	AG	AH	AI
2	Month	Jan Budget 21	Jan Actual 21	YTD Budget	YTD Actual
3	CD interest Income	\$550.47	\$0.00	\$2,150.89	\$651.28
4	Checking Interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$126,650.00	\$18,017.63
6	Assessment Income	\$218,661.61	\$0.00	\$227,661.61	\$16,433.64
7	Total Income	\$237,582.08	\$0.00	\$356,462.50	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$2,645.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$1,505.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$9,338.00	\$2,002.50
12	Stipend	\$500.00	\$0.00	\$2,250.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$35,700.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$9,800.00	\$0.00
15	Postage	\$58.00	\$0.00	\$406.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$4,256.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$20,737.50	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$3,500.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$14,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$14,000.00	\$514.20
23	Outside Services	\$300.00	\$0.00	\$910.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$87,920.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$2,450.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$16,200.00	\$14,879.11
27	Utility electric	\$3,200.00	\$0.00	\$28,700.00	\$4,133.05
28	Utility water	\$300.00	\$0.00	\$3,000.00	\$535.59
29	Advertising	\$0.00	\$0.00	\$2,433.00	\$765.00
30	Election	\$0.00	\$0.00	\$8,000.00	\$0.00
31	Total Expenses	\$32,487.50	\$0.00	\$267,750.50	\$46,688.25
32					
33	Operating profit	\$205,094.58	\$0.00	\$88,712.00	-\$11,581.23
34					
35	Interest USDA Loan	6,605.04	\$0.00	\$46,235.28	\$6,605.04
36					
37	Net Income	198,489.54	\$0.00	\$42,476.72	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	AJ	AK	AL	AM	AN
2	Month	Feb Budget 21	Feb Actual 21	YTD Budget	YTD Actual
3	CD interest Income	\$39.69	\$0.00	\$2,190.58	\$651.28
4	Checking Interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$145,020.00	\$18,017.63
6	Assessment Income	\$0.00	\$0.00	\$227,661.61	\$16,433.64
7	Total Income	\$18,409.69	\$0.00	\$374,872.19	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$2,945.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$1,720.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$10,672.00	\$2,002.50
12	Stipend	\$250.00	\$0.00	\$2,500.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$40,800.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$9,800.00	\$0.00
15	Postage	\$58.00	\$0.00	\$464.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$4,864.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$23,700.00	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$4,000.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$16,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$16,000.00	\$514.20
23	Outside Services	\$350.00	\$0.00	\$1,260.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$100,480.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$2,800.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$16,400.00	\$14,879.11
27	Utility electric	\$3,400.00	\$0.00	\$32,100.00	\$4,133.05
28	Utility water	\$260.00	\$0.00	\$3,260.00	\$535.59
29	Advertising	\$545.00	\$0.00	\$2,978.00	\$765.00
30	Election	\$0.00	\$0.00	\$8,000.00	\$0.00
31	Total Expenses	\$32,992.50	\$0.00	\$300,743.00	\$46,688.25
32					
33	Operating profit	-\$14,582.81	\$0.00	\$74,129.19	-\$11,581.23
34					
35	Interest USDA Loan	6,605.04	\$0.00	\$52,840.32	\$6,605.04
36					
37	Net Income	-21,187.85	\$0.00	\$21,288.87	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	AO	AP	AQ	AR	AS
2	Month	Mar Budget 21	Mar Actual 21	YTD Budget	YTD Actual
3	CD interest Income	\$243.56	\$0.00	\$2,434.14	\$651.28
4	Checking Interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$163,390.00	\$18,017.63
6	Assessment Income	\$0.00	\$0.00	\$227,661.61	\$16,433.64
7	Total Income	\$18,613.56	\$0.00	\$393,485.75	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$3,245.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$1,935.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$12,006.00	\$2,002.50
12	Stipend	\$250.00	\$0.00	\$2,750.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$45,900.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$9,800.00	\$0.00
15	Postage	\$58.00	\$0.00	\$522.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$5,472.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$26,662.50	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$4,500.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$18,000.00	\$0.00
21	Ins-Fre & Liability	\$700.00	\$0.00	\$700.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$18,000.00	\$514.20
23	Outside Services	\$0.00	\$0.00	\$1,260.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$113,040.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$3,150.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$16,600.00	\$14,879.11
27	Utility electric	\$3,000.00	\$0.00	\$35,100.00	\$4,133.05
28	Utility water	\$395.00	\$0.00	\$3,655.00	\$535.59
29	Advertising	\$545.00	\$0.00	\$3,523.00	\$765.00
30	Election	\$0.00	\$0.00	\$8,000.00	\$0.00
31	Total Expenses	\$33,077.50	\$0.00	\$333,820.50	\$46,688.25
32					
33	Operating profit	-\$14,463.94	\$0.00	\$59,665.25	-\$11,581.23
34					
35	Interest USDA Loan	6,605.04	\$0.00	\$59,445.36	\$6,605.04
36					
37	Net Income	-21,068.98	\$0.00	\$219.89	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	AT	AU	AV	AW	AX
2	Month	Apr Budget 21	Apr Actual 21	YTD Budget	YTD Actual
3	CD interest Income	\$77.60	\$0.00	\$2,511.74	\$651.28
4	Checking interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$181,760.00	\$18,017.63
6	Assessment Income	\$0.00	\$0.00	\$227,661.61	\$16,433.64
7	Total Income	\$18,447.60	\$0.00	\$411,933.35	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$3,545.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$2,150.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$13,340.00	\$2,002.50
12	Stipend	\$500.00	\$0.00	\$3,250.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$51,000.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$9,800.00	\$0.00
15	Postage	\$58.00	\$0.00	\$580.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$6,080.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$29,625.00	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$5,000.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$20,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$700.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$20,000.00	\$514.20
23	Outside Services	\$0.00	\$0.00	\$1,260.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$125,600.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$3,500.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$16,800.00	\$14,879.11
27	Utility electric	\$2,800.00	\$0.00	\$37,900.00	\$4,133.05
28	Utility water	\$330.00	\$0.00	\$3,985.00	\$535.59
29	Advertising	\$0.00	\$0.00	\$3,523.00	\$765.00
30	Election	\$0.00	\$0.00	\$8,000.00	\$0.00
31	Total Expenses	\$31,817.50	\$0.00	\$365,638.00	\$46,688.25
32					
33	Operating profit	-\$13,369.90	\$0.00	\$46,295.35	-\$11,581.23
34					
35	Interest USDA Loan	6,605.04	\$0.00	\$66,050.40	\$6,605.04
36					
37	Net Income	-19,974.94	\$0.00	-\$19,755.05	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	AY	AZ	BA	BB	BC
2	Month	May Budget 21	May Actual 21	YTD Budget	YTD Actual
3	CD interest Income	\$0.00	\$0.00	\$2,511.74	\$651.28
4	Checking interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$200,130.00	\$18,017.63
6	Assessment Income	120,277.39	\$0.00	\$347,939.00	\$16,433.64
7	Total Income	\$138,647.39	\$0.00	\$550,580.74	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$3,845.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$2,365.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$14,674.00	\$2,002.50
12	Stipend	\$250.00	\$0.00	\$3,500.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$56,100.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$9,800.00	\$0.00
15	Postage	\$58.00	\$0.00	\$638.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$6,688.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$32,587.50	\$1,970.72
18	Workmans comp	\$7,770.00	\$0.00	\$7,770.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$5,500.00	\$29.83
20	Special Projects	\$2,000.00	\$0.00	\$22,000.00	\$0.00
21	Ins-Fre & Liability	\$16,418.00	\$0.00	\$17,118.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$22,000.00	\$514.20
23	Outside Services	\$300.00	\$0.00	\$1,560.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$138,160.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$3,850.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$17,000.00	\$14,879.11
27	Utility electric	\$2,500.00	\$0.00	\$40,400.00	\$4,133.05
28	Utility water	\$360.00	\$0.00	\$4,345.00	\$535.59
29	Advertising	\$0.00	\$0.00	\$3,523.00	\$765.00
30	Election	\$0.00	\$0.00	\$8,000.00	\$0.00
31	Total Expenses	\$55,785.50	\$0.00	\$421,423.50	\$46,688.25
32					
33	Operating profit	\$82,861.89	\$0.00	\$129,157.24	-\$11,581.23
34					
35	Interest USDA Loan	6,605.04	\$0.00	\$72,655.44	\$6,605.04
36					
37	Net Income	76,256.85	\$0.00	\$56,501.80	-\$18,186.27
38					

Corning Healthcare District

P L Budget 2020-2021

	BD	BE	BF	BG	BH
2	Month	Jun Budget 21	Jun Actual 21	YTD Budget	YTD Actual
3	CD interest Income	\$4,000.00	\$0.00	\$6,511.74	\$651.28
4	Checking Interest income	\$0.00	\$0.00	\$0.00	\$4.47
5	Rental Income	\$18,370.00	\$0.00	\$218,500.00	\$18,017.63
6	Assessment Income	\$0.00	\$0.00	\$347,939.00	\$16,433.64
7	Total Income	\$22,370.00	0.00	\$572,950.74	\$35,107.02
8					
9	Public education Materials	\$300.00	\$0.00	\$4,145.00	\$1,039.59
10	garbage	\$215.00	\$0.00	\$2,580.00	\$223.52
11	Admin-legal	\$1,334.00	\$0.00	\$16,008.00	\$2,002.50
12	Stipend	\$250.00	\$0.00	\$3,750.00	\$200.00
13	admin-other expense	\$5,100.00	\$0.00	\$61,200.00	\$4,777.09
14	audit	\$0.00	\$0.00	\$9,800.00	\$0.00
15	Postage	\$58.00	\$0.00	\$696.00	\$0.00
16	Telephone	\$608.00	\$0.00	\$7,296.00	\$802.15
17	Employee Health ins	\$2,962.50	\$0.00	\$35,550.00	\$1,970.72
18	Workmans comp	\$0.00	\$0.00	\$7,770.00	\$0.00
19	Gen Office Sup	\$500.00	\$0.00	\$6,000.00	\$29.83
20	Special Projects	\$3,000.00	\$0.00	\$25,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$17,118.00	\$0.00
22	Maint-repair	\$2,000.00	\$0.00	\$24,000.00	\$514.20
23	Outside Services	\$0.00	\$0.00	\$1,560.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$0.00	\$150,720.00	\$14,815.90
25	Training	\$350.00	\$0.00	\$4,200.00	\$0.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$17,200.00	\$14,879.11
27	Utility electric	\$2,500.00	\$0.00	\$42,900.00	\$4,133.05
28	Utility water	\$360.00	\$0.00	\$4,705.00	\$535.59
29	Advertising	\$0.00	\$0.00	\$3,523.00	\$765.00
30	Election	\$0.00	\$0.00	\$8,000.00	\$0.00
31	Total Expenses	\$32,297.50	\$0.00	\$453,721.00	\$46,688.25
32					
33	Operating profit	-\$9,927.50	\$0.00	\$119,229.74	-\$11,581.23
34					
35	Interest USDA Loan	\$6,605.04	\$0.00	\$79,260.48	\$6,605.04
36					
37	Net Income	-\$16,532.54	\$0.00	\$39,969.26	-\$18,186.27
38					

Corning Healthcare District
P L Budget 2020-2021

	BI	BJ	BK
2	Yearly Totals	Budget 2020-2021	Actual 2020-2021
3	CD interest Income	\$4,000.00	\$651.28
4	Checking Interest income	\$0.00	\$4.47
5	Rental Income	\$218,500.00	\$18,017.63
6	Assessment Income	\$347,939.00	\$16,433.64
7	Total Income	\$570,439.00	\$35,107.02
8			
9	Public education Materials	\$4,145.00	\$1,039.59
10	garbage	\$2,580.00	\$223.52
11	Admin-legal	\$16,008.00	\$2,002.50
12	Stipend	\$3,750.00	\$200.00
13	admin-other expense	\$61,200.00	\$9,554.18
14	audit	\$4,800.00	\$0.00
15	Postage	\$696.00	\$0.00
16	Telephone	\$7,296.00	\$802.15
17	Employee Health ins	\$35,550.00	\$1,970.72
18	Workmans comp	\$7,770.00	\$0.00
19	Gen Office Sup	\$6,000.00	\$29.83
20	Special Projects	\$25,000.00	\$0.00
21	Ins-Fre & Liability	\$17,118.00	\$0.00
22	Maint-repair	\$24,000.00	\$514.20
23	Outside Services	\$1,560.00	\$0.00
24	Payroll Expenses	\$150,720.00	\$14,815.90
25	Training	\$4,200.00	\$0.00
26	Gen Wage and Salary	\$17,200.00	\$14,879.11
27	Utility electric	\$42,900.00	\$4,133.05
28	Utility water	\$4,705.00	\$535.59
29	Advertising	\$3,523.00	\$765.00
30	Election	\$8,000.00	\$0.00
31	Total Expenses	\$448,721.00	\$51,465.34
32			
33	Operating profit	\$121,718.00	-\$16,358.32
34			
35	Interest USDA Loan	\$79,260.48	\$6,605.04
36			
37	Net Income	\$42,457.52	-\$22,963.36
38			

