



Agenda Packet
Corning Healthcare District
Meeting of the Board of Directors
Tuesday May 18, 2021

CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

**CORNING HEALTHCARE DISTRICT
BOARD MEETING**

Tuesday May 18, 2021

**Corning Healthcare District Campus
275 Solano Street**

**Video and Phone Conferencing Available
Meeting Inquiries (530) 824-5451**

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Tina Bonham, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner, Pat Hunn
District Manager: Tina Bonham

ALSO PRESENT: District Council: Attorney Andrews, Maintenance Supervisor: Mike Smith

PLEDGE OF ALLEGIANCE:

INVITATION TO PUBLIC TO ADDRESS BOARD:

If there is anyone in the audience wishing to speak on items not already set on the Agenda, please state your name, and briefly identify the matter you wish to have placed on the Agenda. The Directors will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to discuss the issue. The law prohibits the Directors from taking formal action on the issue, however, it can be placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

ADOPTION OF AGENDA:

ADOPTION OF MINUTES: April 20, 2021, May 4, 2021, May 7, 2021, and May 12, 2021 Meeting Minutes

ADOPTION OF FINANCIAL REPORT:

PRESIDENT'S REPORT:

POSTED Thursday, May 13, 2021

COMMENTS AND REPORTS FROM DIRECTORS:

COMMENTS AND REPORTS FROM DISTRICT MANAGER:

COMMENTS AND REPORTS FROM HEAD OF MAINTENANCE:

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:

REGULAR AGENDA:

2021-2022 Corning Healthcare District Preliminary Budget
Discussion of Strategic Planning
Discussion of Dignity Health Proposal

ADJOURNMENT:

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 275 Solano Street, Corning California. This institute is an equal opportunity provider, and employer.

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, April 20, 2021
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 6:00 pm

ROLL CALL: **Directors:** Yvonne Boles, Valanne Cardenas, Pat Hunn and Ross Turner were present.
Director Lilia Rodriguez was absent.

ALSO PRESENT: Mike Smith. Attorney Andrews present via video conferencing.

DISTRICT MANAGER: Tina Bonham present.

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: There was no public in attendance.

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda.
A second was made by Director Cardenas. The motion was approved unanimously.

MINUTES: A motion was made by Director Turner to adopt the minutes from the two previous meetings held on
March 16, 2021 and March 23, 2021. A second was made by Director Cardenas.
The motion was approved unanimously.

FINANCIAL REPORT: A motion was made by Director Cardenas to adopt the financial reports for February.
A second was made by Director Turner. The motion was approved unanimously.

PRESIDENT'S REPORT: President Boles reported that the Chamber of Commerce will have their annual installation
dinner on Saturday, May 22, 2021. She requested feedback from the Directors regarding the District sponsoring
a table at the event. Directors are to respond by May 4th to decide yes or no.

DIRECTOR'S REPORT: There were no reports given.

DISTRICT MANAGER: Tina Bonham reminded the Directors to turn in their Forms 700 to be submitted to the Tehama
County Elections Department by April 30, 2021. It was reported that former District Manager, Shirley
Engebretsen, representing the Corning Healthcare District had an article about Parkinson's published in the Red
Bluff Daily News. She will continue to write healthcare related articles on our behalf.
Tina Bonham also reported on the CHD Generator Project Pre-Bid Meeting conducted on Tuesday April 20, 2021.
A special board meeting will be held on May 4, 2021 at 6:00 pm to open all sealed bids for the Generator Project.

HEAD OF MAINTENANCE REPORT: Mike Smith reported that the lighting control panel for 275 Solano is installed and
working properly. He also reported on the progress of the CHD Generator Project.

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

The Board received a copy of the March 2021 Elder Services Program Quarterly Report

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS: There were none given.

OPEN SESSION:

REGULAR AGENDA:

Approval to open a CHD Generator Project Checking Account – A motion was made by Director Turner to open a separate CHD checking account at Mechanics Bank in Corning to hold the funds allocated for the CHD Generator Project. A second was made by Director Hunn. The motion was approved unanimously.

Authorization and approval of District personnel and Directors to be included on the CHD Generator Project Checking Account - A motion was made by Director Turner to authorize and approve President Yvonne Boles, Director Valanne Cardenas, Director Lilia Rodriguez and District Manager Tina Bonham as signers on the CHD Generator Project Checking Account at Mechanics Bank in Corning. A second was made by Director Hunn. The motion was approved unanimously.

Discussion Dignity Health Proposal – A thorough discussion was held of the options available to the Corning Healthcare District regarding the proposal presented by members of the staff of Dignity Health. The discussion was informational only. No decisions were made at this time.

CLOSED SESSION:

None

ADJOURNMENT: 7:05 PM



Tina E Bonham
District Manager

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To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Tuesday, May 4, 2021
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner and Pat Hunn present.

DISTRICT MANAGER: Tina Bonham present

ALSO PRESENT: Maintenance Supervisor Mike Smith and District Council Thomas Andrews via zoom.

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: No public present

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda as presented.
The motion was seconded and approved.

PRESIDENT'S REPORT: No report

DIRECTOR'S REPORT: No report

DISTRICT MANAGER: Tina Bonham reported that notice was received from the Governor's Office of Emergency Service that an extension of the completion date has been granted. The new deadline for the installation of the generators is now March 31, 2022.

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: There were none given.

REGULAR AGENDA:

- 1) The opening and evaluation of all sealed bids for the CHD Generator Project.

One qualified bid was received for the EPC Standby Emergency Power Project #21-01. This bid was opened and read aloud. Copies were made and distributed to the Directors for further evaluation. The bid packet will be sent to PACE engineering and Attorney Andrews for further evaluation. The Board of Directors will meet within one week to discuss and approve the bid.

- 2) Board discussion regarding the purchase of a table to decorate at the installation dinner for the Corning Chamber of Commerce.

A motion was made by Director Cardenas to purchase a table to decorate at the installation dinner for the Corning Chamber of Commerce. The motion was seconded and approved.

ADJOURNMENT: 6:50 pm



Tina E Bonham
District Manager

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**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Friday, May 7, 2021
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING; CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 4:00 pm

ROLL CALL: Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner and Pat Hunn present.

DISTRICT MANAGER: Tina Bonham present

ALSO PRESENT: Maintenance Supervisor Mike Smith and District Council Thomas Andrews via zoom.

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: No public present.

ADOPTION OF AGENDA: A motion was made by Director Rodriguez to adopt the agenda as presented.
The motion was seconded and approved.

PRESIDENT'S REPORT: No report

DIRECTOR'S REPORT: No report

DISTRICT MANAGER: Tina Bonham reported on all options to be considered by the Directors regarding the purchase and installation of Standby Emergency Power on the CHD campus.

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: There were none given.

REGULAR AGENDA:

- 1) The evaluation and approval of the bid for the CHD Generator Project.

One qualified bid was received for the EPC Standby Emergency Power Project #21-01.

After lengthy discussion and thorough evaluation, a motion was made by Director Turner to establish the Generator Project with the original locations proposed. One Genset behind the Corning Health Clinic, on or near the existing concrete slab, and one Genset behind the existing enclosure for trash disposal at the south end of the parking lot. The funds that the District has accrued through the Governor's Office of Emergency Services will be used and any remaining balance be paid for out of the Corning Healthcare District's general funds.

The motion was seconded and unanimously approved.

ADJOURNMENT: 4:40 pm



Tina E Bonham
District Manager

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**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Wednesday, May 12, 2021
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING; CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 2:00 pm

ROLL CALL: Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner and Pat Hunn present.

DISTRICT MANAGER: Tina Bonham present

ALSO PRESENT: Maintenance Supervisor Mike Smith

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: No public present.

ADOPTION OF AGENDA: A motion was made by Director Rodriguez to adopt the agenda as presented.
The motion was seconded and approved.

PRESIDENT'S REPORT: No report

DIRECTOR'S REPORT: No report

DISTRICT MANAGER: Tina Bonham reported the difference in cost to upgrade the generator at Corning Health Clinic, 155 Solano Street, from 60 KW to 100 KW will be a total of **\$3787.50**. This upgrade will allow for future expansion on the campus to be included in the emergency power system.

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: There were none given.

REGULAR AGENDA:

- 1) Approval to increase the size of the generator at 155 Solano St from 60 kw to 100 kw.

A motion was made by Director Cardenas to increase the size of the generator at 155 Solano Street from 60 kw to 100 kw.

The motion was seconded and unanimously approved.

ADJOURNMENT: 2:15 pm



Tina E Bonham
District Manager

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex and familial status. (Not all prohibited bases apply to all programs).
To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday May 18, 2021
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

April 2021 Financial Report

Corning Healthcare District
P L Budget 2020-2021

	AT	AU	AV	AW	AX
2	Month	Apr Budget 21	Apr Actual 21	YTD Budget	YTD Actual
3	CD interest Income	\$77.60	\$39.07	\$2,511.74	\$3,743.30
4	Checking Interest income	\$0.00	\$5.43	\$0.00	\$33.42
5	Rental Income	\$18,370.00	\$18,117.07	\$181,760.00	\$181,009.08
6	Assessment Income	\$0.00	\$0.00	\$227,661.61	\$261,862.23
7	Total Income	\$18,447.60	\$18,161.57	\$411,933.35	\$446,648.03
8					
9	Public education Materials	\$300.00	\$275.14	\$3,545.00	\$2,182.61
10	garbage	\$215.00	\$223.52	\$2,150.00	\$2,235.20
11	Admin-legal	\$1,334.00	\$1,125.00	\$13,340.00	\$8,238.28
12	Stipend	\$500.00	\$400.00	\$3,250.00	\$2,400.00
13	admin-other expense	\$5,100.00	\$5,337.43	\$51,000.00	\$54,114.72
14	audit	\$0.00	\$0.00	\$9,800.00	\$5,100.00
15	Postage	\$58.00	\$140.00	\$580.00	\$288.85
16	Telephone	\$608.00	\$780.84	\$6,080.00	\$9,378.07
17	Employee Health ins	\$2,962.50	\$6,117.50	\$29,625.00	\$28,895.06
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$22.99	\$5,000.00	\$1,534.41
20	Special Projects	\$2,000.00	\$0.00	\$20,000.00	\$6,144.01
21	Ins-Fre & Liability	\$0.00	\$348.71	\$700.00	\$348.71
22	Maint-repair	\$2,000.00	\$1,175.42	\$20,000.00	\$8,672.34
23	Outside Services	\$0.00	\$0.00	\$1,260.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$11,848.56	\$125,600.00	\$127,253.69
25	Training	\$350.00	\$0.00	\$3,500.00	\$478.57
26	Gen Wage and Salary	\$200.00	\$0.00	\$16,800.00	\$14,879.11
27	Utility electric	\$2,800.00	\$2,470.39	\$37,900.00	\$34,195.68
28	Utility water	\$330.00	\$337.47	\$3,985.00	\$4,519.74
29	Advertising	\$0.00	\$0.00	\$3,523.00	\$2,665.00
30	Election	\$0.00	\$0.00	\$8,000.00	\$0.00
31	Total Expenses	\$31,817.50	\$30,602.97	\$365,638.00	\$313,524.05
32					
33	Operating profit	-\$13,369.90	-\$12,441.40	\$46,295.35	\$133,123.98
34					
35	Interest USDA Loan	6,605.04	\$6,605.04	\$66,050.40	\$66,050.40
36					
37	Net Income	-19,974.94	-\$19,046.44	-\$19,755.05	\$67,073.58
38					

Phased Cash Movement
2020-2021

Source	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Projected												
RABO Beg Bal	\$ 472,726.00	\$ 451,330.00	\$ 423,845.00	\$ 395,810.00	\$ 359,293.00	\$ 315,102.00	\$ 274,014.00	\$ 452,503.00	\$ 411,315.00	\$ 380,246.00	\$ 360,271.00	\$ 416,527.00
USDA	\$ 50,955.00	\$ 6,605.00	\$ 13,210.00	\$ 19,815.00	\$ 26,420.00	\$ 33,025.00	\$ 10,630.00	\$ 17,235.00	\$ 23,840.00	\$ 30,445.00	\$ 37,050.00	\$ 43,655.00
Operation	\$ (21,396.00)	\$ (22,985.00)	\$ (28,035.00)	\$ (21,517.00)	\$ (29,191.00)	\$ (26,088.00)	\$ 198,489.00	\$ (21,188.00)	\$ (21,069.00)	\$ (19,975.00)	\$ 76,256.00	\$ (16,533.00)
RABO End Bal	\$ 451,330.00	\$ 423,845.00	\$ 395,810.00	\$ 359,293.00	\$ 315,102.00	\$ 274,014.00	\$ 452,503.00	\$ 411,315.00	\$ 380,246.00	\$ 360,271.00	\$ 416,527.00	\$ 379,994.00
Cash on Hand	\$ 502,285.00	\$ 430,450.00	\$ 409,020.00	\$ 379,108.00	\$ 341,522.00	\$ 307,039.00	\$ 463,133.00	\$ 428,550.00	\$ 404,086.00	\$ 390,716.00	\$ 453,577.00	\$ 423,649.00
HVAC 155											\$ (20,000.00)	\$ (20,000.00)
Roof 275		\$ (4,500.00)										
Maint Bldg				\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (20,000.00)	\$ (20,000.00)	\$ (10,000.00)			
Other												
Sub Total	\$ -	\$ (4,500.00)	\$ -	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (20,000.00)	\$ (20,000.00)	\$ (10,000.00)	\$ -	\$ (20,000.00)	\$ (20,000.00)
Total	\$ 502,285.00	\$ 430,450.00	\$ 409,020.00	\$ 379,108.00	\$ 341,522.00	\$ 307,039.00	\$ 463,133.00	\$ 428,550.00	\$ 404,086.00	\$ 390,716.00	\$ 453,577.00	\$ 423,649.00
Actual												
RABO Beg Bal	\$ 472,726.00	\$ 453,766.00	\$ 408,071.00	\$ 393,306.00	\$ 375,899.00	\$ 359,570.00	\$ 333,717.00	\$ 562,737.00	\$ 550,496.00	\$ 524,097.00	\$ 698,607.00	
USDA	\$ 50,955.00	\$ 6,605.00	\$ 13,210.00	\$ 19,815.00	\$ 26,420.00	\$ 32,819.00	\$ 39,424.00	\$ 18,330.00	\$ 24,942.00	\$ 71,270.00		
Operation	\$ (18,186.00)	\$ (15,192.00)	\$ (17,644.00)	\$ (16,415.00)	\$ (18,649.00)	\$ (23,790.23)	\$ 231,118.00	\$ (15,249.00)	\$ (19,872.00)	\$ (19,046.00)		
RABO End Bal	\$ 453,796.00	\$ 408,071.00	\$ 393,306.00	\$ 375,899.00	\$ 359,570.00	\$ 333,717.00	\$ 562,733.00	\$ 550,496.00	\$ 524,097.00	\$ 507,805.00		
Cash on Hand	\$ 504,751.00	\$ 414,676.00	\$ 406,516.00	\$ 395,714.00	\$ 385,990.00	\$ 366,536.00	\$ 602,157.00	\$ 568,826.00	\$ 549,039.00	\$ 698,607.00		
HVAC 155												
Roof 275				\$ (3,338.00)								
Maint Bldg		\$ (1,563.00)										
Other	\$ (744.00)	\$ (28,940.00)	\$ 2,879.00	\$ 2,346.00	\$ 2,320.00	\$ (2,063.00)	\$ (2,102.00)	\$ 3,008.00	\$ (6,527.00)	\$ 191,000.00		
Total	\$ (744.00)	\$ (30,503.00)	\$ 2,879.00	\$ (992.00)	\$ 2,320.00	\$ (2,063.00)	\$ (2,102.00)	\$ 3,008.00	\$ (6,527.00)	\$ 191,000.00		
Next Beg Bal	\$ 453,796.00	\$ 408,071.00	\$ 393,306.00	\$ 375,899.00	\$ 359,570.00	\$ 333,717.00	\$ 562,737.00	\$ 550,496.00				

CORNING HEALTHCARE DISTRICT
Profit & Loss
April 2021

	<u>Apr 21</u>
Ordinary Income/Expense	
Income	
CD Interest Income	39.07
checking Interest Money	5.43
RENTALS	18,117.07
	<hr/>
Total Income	18,161.57
	<hr/>
Gross Profit	18,161.57
Expense	
Garbage	223.52
stipend	400.00
ADMIN-LEGAL	1,125.00
ADMIN-OTHER EXPENS	
Senior Program	275.14
ADMIN-OTHER EXPENS - Other	5,337.43
	<hr/>
Total ADMIN-OTHER EXPENS	5,612.57
Communications-Postage	140.00
Communications-Telephone	780.84
EMPLOYEE BEN-HLTH INS.	6,117.50
GEN ACCT-OFFICE SUP	22.99
INS.-Fire & Liability	348.71
Maint-Repair	1,175.42
Payroll Expense	11,848.56
UtiLity Electric	2,470.39
Utility Water	337.47
	<hr/>
Total Expense	30,602.97
	<hr/>
Net Ordinary Income	-12,441.40
	<hr/>
Net Income	-12,441.40
	<hr/> <hr/>

CORNING HEALTHCARE DISTRICT
Balance Sheet
 As of April 30, 2021

	Apr 30, 21
ASSETS	
Current Assets	
Checking/Savings	
Mechanics Checking-GenPro	190,802.00
Mechanics Checking-8420	460,771.77
New Capital Improve 8865184903	71,269.96
Edward Jones CD 580-14264-1-1	
CitiBank Natl Assn 2-7-23	39,000.00
CitiBank Natl 6-7-21 PD	33,491.40
Capital One Bank USA 7-19-27	25,334.73
Wells Fargo Bank 3-15-22 PD	20,000.00
Cash from interest on CDs	66,820.44
Capital One Bank USA 3-8-21 PD	20,000.00
State B of India USDA 1/25/23	30,000.00
Total Edward Jones CD 580-14264-1-1	234,646.57
Total Checking/Savings	957,490.30
Accounts Receivable	
Accounts Receivable	-882.54
Total Accounts Receivable	-882.54
Other Current Assets	
Generator Project 21-01	-190,795.00
Prepaid Ins.	34,483.41
Total Other Current Assets	-156,311.59
Total Current Assets	800,296.17
Fixed Assets	
1210.00-Land Imp-Park Lot	34,081.00
1210.01-Land Imp-Park Lot 1998	71,000.20
Accum Dep Bldg Imp	-99,974.00
Accum Dep Equip	-9,312.00
Accum Dep Land Imp	-127,105.00
Accum Dep Med Bldg	-1,190,541.00
Bldg Improvements	137,346.63
Construction in Progress	6,625.00
Land	20,313.00
Land-Demolitation Cost	518,035.56
Medical Offic Bldg	3,744,628.76
Maintenance Building	1,563.29
Total Fixed Assets	3,106,661.44
TOTAL ASSETS	3,906,957.61
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	770.75
Total Accounts Payable	770.75
Other Current Liabilities	
Accrued Expenses	-389.58
Accrued Payroll	7,078.98
Interest Payable	23,858.44

CORNING HEALTHCARE DISTRICT
Balance Sheet
As of April 30, 2021

	<u>Apr 30, 21</u>
Payroll Liabilities	
Accr Fed W/Hold	1,015.76
Accr FICA-Employee	891.47
Accr FICA-Employer	891.50
Accr S.D.I.	129.62
Accr S.U.I.	-531.25
Accr ST W/Hold	248.13
Payroll Liabilities - Other	<u>2,510.72</u>
Total Payroll Liabilities	5,155.95
Payroll Liabilities,	-1,125.23
USDA Rural Development Loan	<u>-78,836.49</u>
Total Other Current Liabilities	<u>-44,257.93</u>
Total Current Liabilities	-43,487.18
Long Term Liabilities	
Loan Payable - USDA	<u>1,325,300.00</u>
Total Long Term Liabilities	<u>1,325,300.00</u>
Total Liabilities	1,281,812.82
Equity	
2310.00-Fund Bal-Ret Earn	2,557,413.28
net assets	-106,997.30
Opening Bal Equity	25.00
Net Income	<u>174,703.81</u>
Total Equity	<u>2,625,144.79</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,906,957.61</u></u>

CORNING HEALTHCARE DISTRICT
Income by Customer Summary
April 2021

	<u>Apr 21</u>
Family Counseling Center	246.26
Adventist Health	5,992.76
Northern Valley Catholic Social Service - Tehama County	1,084.92
Children First Foster Family Agency	9,578.84
QUEST DIAGNOSTICS, INC.	331.74
	<u>882.55</u>
TOTAL	<u><u>18,117.07</u></u>

CORNING HEALTHCARE DISTRICT
Expenses by Vendor Summary
April 2021

	<u>Apr 21</u>
Alhambra	35.03
Allianz Heating & Air, Inc	825.00
At & T U-Verse 127454452	42.80
AT & T Mobil 287277929386	41.81
AT&T 251727868	42.80
AT&T 960-733-5563 555	529.22
ATT 294290689	124.21
Battle Creek Pest Control	80.00
BAY ALARM	600.00
Business Connections	275.00
City of Corning-175 Solano coro 145	78.06
City of Corning-275 Solano coro168	125.19
City of Corning 218 - coro218	134.22
CNA Surety	348.71
Intuit	8.00
Law Offices of Thomas N. Andrews	1,125.00
Mechanics Bank Credit Card	595.54
Northern Services-155 Solano	1,610.00
Pacific Gas & Electric	2,470.39
Peerless Bldg Maintenanc Corp	100.00
Servicemaster Clean	2,562.40
Special District Risk Management	6,117.50
Streamline	75.00
U.S. Postal Service	140.00
United States Treasury	2,590.40
Waste Management	223.52
TOTAL	<u><u>20,899.80</u></u>

2:47 PM
05/14/21
Accrual Basis

CORNING HEALTHCARE DISTRICT
LAST MONTH'S CHECK BOOK REGISTER
As of April 30, 2021

Type	Date	Num	Name	Memo	Split	Amount	Balance
Mechanics Checking-8420							
Check	04/01/2	8982	Lilia Rodriguez	3/16/21 and 3/23/21	stipend	-100.00	484,107.70
Check	04/01/2	8983	Yvonne Boles	3/16/21 and 3/23/21	stipend	-100.00	484,007.70
Check	04/01/2	8984	Valanne Cardenas	3/16/21 and 3/23/21	stipend	-100.00	483,907.70
Check	04/01/2	8985	Patricia Hunn	3/16/21 and 3/23/21	stipend	-100.00	483,807.70
Check	04/01/2	8986	E. Benwell	mileage 3/1/21-3/...	Senior ...	-45.01	483,707.70
Bill Pmt ...	04/01/2	8987	At & T U-Verse 127454...	127454452 / 1273...	Accoun...	-42.80	483,662.69
Bill Pmt ...	04/01/2	8988	AT & T Mobil 287277929...	Mar/April	Accoun...	-41.81	483,619.89
Bill Pmt ...	04/01/2	8989	ATT 294290689	long distance; 82...	Accoun...	-124.21	483,578.08
Bill Pmt ...	04/01/2	8990	Northern Services-155 ...	75-3120754	Accoun...	-1,610.00	483,453.87
Bill Pmt ...	04/01/2	8991	Pacific Gas & Electric	4586584129-5	Accoun...	-12.13	481,843.87
Bill Pmt ...	04/01/2	8992	Peerless Bldg Maintena...	window cleaning 2...	Accoun...	-100.00	481,831.74
Bill Pmt ...	04/01/2	8993	Servicemaster Clean		Accoun...	-2,562.40	481,731.74
Check	04/01/2	9001	Benwell, Elaine	Paycheck	Payroll ...	-867.75	479,169.34
Check	04/01/2	9002	Smith, Mike A	Paycheck	Payroll ...	-1,669.13	478,301.59
Check	04/01/2	9003	Engebretsen, Shirley I	Paycheck	Payroll ...	-310.34	476,632.46
Check	04/01/2	9004	Bonham, Tina E	Paycheck	Payroll ...	-1,791.82	476,322.12
Deposit	04/08/2			Deposit	EMPL...	298.68	474,530.30
Deposit	04/08/2			Deposit	Genera...	190,795.00	474,828.98
Deposit	04/08/2			Deposit	-SPLIT-	17,234.51	665,623.98
Bill Pmt ...	04/13/2	8994	Alhambra	49411161031452...	Accoun...	-35.03	682,858.49
Bill Pmt ...	04/13/2	8995	Battle Creek Pest Control	34-2046874	Accoun...	-80.00	682,823.46
Bill Pmt ...	04/13/2	8996	Business Connections	1331	Accoun...	-275.00	682,743.46
Bill Pmt ...	04/13/2	8997	Pacific Gas & Electric		Accoun...	-2,458.26	682,468.46
Bill Pmt ...	04/13/2	8998	Special District Risk Ma...		Accoun...	-6,416.18	680,010.20
Bill Pmt ...	04/13/2	8999	U.S. Postal Service	Annual PO Box P...	Accoun...	-140.00	673,594.02
Bill Pmt ...	04/13/2	9000	Waste Management	533-0000136-053...	Accoun...	-223.52	673,454.02
Check	04/13/2	79608...	EDD	Payroll Taxes Mar...	Payroll ...	-323.45	673,230.50
Check	04/13/2	79639...	United States Treasury	Payroll Taxes Mar...	Payroll ...	-2,590.40	672,907.05
Check	04/13/2	9005	Benwell, Elaine	Paycheck	Payroll ...	-676.05	670,316.65
Check	04/13/2	9006	Smith, Mike A	Paycheck	Payroll ...	-1,669.13	669,640.60
Check	04/13/2	9007	Engebretsen, Shirley I	Paycheck	Payroll ...	-158.67	667,971.47
Check	04/13/2	9008	Bonham, Tina E	Paycheck	Payroll ...	-1,791.82	667,812.80
Check	04/16/2	210416	Intuit	Intuit 5043997	Payroll ...	-8.00	666,020.98
Bill Pmt ...	04/20/2	9101	Allianz Heating & Air, Inc		GEN A...	-825.00	666,012.98
					Accoun...		665,187.98


CORNING HEALTHCARE DISTRICT
LAST MONTH'S CHECK BOOK REGISTER
As of April 30, 2021

2:47 PM
 05/14/21
 Accrual Basis


Type	Date	Num	Name	Memo	Split	Amount	Balance	
Bill Pmt ...	04/20/2	9102	AT&T 251727868	530-824-5451-362...	Accoun...	-42.80	665,145.18	
Bill Pmt ...	04/20/2	9103	AT&T 960-733-5563 555		Accoun...	-529.22	664,615.96	
Bill Pmt ...	04/20/2	9104	City of Corning-175 Sol...	CORO145	Accoun...	-78.06	664,537.90	
Bill Pmt ...	04/20/2	9105	City of Corning-275 Sol...	CORO168	Accoun...	-125.19	664,412.71	
Bill Pmt ...	04/20/2	9106	City of Corning 218 - cor...	3/5/21-4/6/21	Accoun...	-134.22	664,278.49	
Bill Pmt ...	04/20/2	9107	Mechanics Bank Credit ...	3/10/21-4/8/21	Accoun...	-317.82	663,960.67	
Bill Pmt ...	04/20/2	9108	Streamline		Accoun...	-75.00	663,885.67	
Check	04/20/2	9109	Corning Healthcare Dist...	94-6003824	New C...	-6,612.33	657,273.34	
Deposit	04/21/2	9109	Corning Healthcare Dist...	USDA loan paym...	New C...	-6,612.33	650,661.01	
Transfer	04/23/2			Funds Transfer	Mecha...	0.00	650,661.01	
Transfer	04/26/2			Funds Transfer	Mecha...	-190,777.00	459,884.01	
Deposit	04/27/2			Deposit	UNDE...	882.55	460,766.56	
Deposit	04/30/2			Interest	checkin...	5.21	460,771.77	
Total Mechanics Checking-8420							-23,335.93	460,771.77
TOTAL							-23,335.93	460,771.77

April 2021 Statement

Open Date: 03/10/2021 Closing Date: 04/08/2021

 Account: XXXXXXXXXX

Visa® Business Bonus Rewards Card
 CORNING HEALTHCARE (CPN 001455698)


Cardmember Service
 BUS 30 ELN 68



1-866-552-8855
 6

New Balance	\$317.82
Minimum Payment Due	\$10.00
Payment Due Date	05/06/2021

Reward Points	
Earned This Statement	397
Reward Center Balance as of 04/07/2021	139,295
For details, see your rewards summary.	

Activity Summary		
Previous Balance	+	\$595.54
Payments	-	\$595.54 ^{CR}
Other Credits		\$0.00
Purchases	+	\$317.82
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$317.82
Past Due		\$0.00
Minimum Payment Due		\$10.00
Credit Line		\$10,000.00
Available Credit		\$9,682.18
Days in Billing Period		30

Payment Options:

 Mail payment coupon
 with a check


 Pay online at
myaccountaccess.com

 Pay by phone
 1-866-552-8855

Please detach and send coupon with check payable to: **Cardmember Service** CPN 001455698

Bonus Rewards
Rewards Center Activity as of 04/07/2021

Rewards Center Activity*	-4,766
Rewards Center Balance	139,295

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	318	1,972
25% Monthly Bonus	79	493
Total Earned	397	2,465

Points Expiring on 06/30/2021: 3668

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout while earning rewards with PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

We have added Mobile Authentication and Cellular Phone Contact Policy to and made changes to the Arbitration Agreement in your account agreement. Please visit card.myaccountaccess.com/agreementchanges to review. If you have any questions, call the number on the back of your card.

Transactions SMITH JR, MICHAEL Credit Limit \$3000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
03/12	03/11	1293	MCCOY HDWE & FARM CORNING CA	\$2.51	_____
03/12	03/11	7428	HOBART SALES & SERVICE CHICO CA	\$47.15	_____
03/17	03/16	7572	SAVMOR FOODS #32 CORNING CA	\$1.38	_____
03/29	03/25	0526	CORNING LUMBER - CORNI CORNING CA	\$15.69	_____
03/29	03/25	6284	LOVES TRAVEL S00004101 CORNING CA	\$18.04	_____
04/01	03/31	0515	MCCOY HDWE & FARM CORNING CA	\$8.23	_____
04/01	03/31	0754	MCCOY HDWE & FARM CORNING CA	\$21.97	_____
04/01	03/31	1299	MCCOY HDWE & FARM CORNING CA	\$1.35	_____
04/07	04/06	0659	MCCOY HDWE & FARM CORNING CA	\$31.99	_____
Total for Account 4798 5100 6362 6598				\$148.31	

Continued on Next Page

Transactions BONHAM, TINA E Credit Limit \$10000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
03/17	03/16	1116	SAVMOR FOODS #32 CORNING CA	\$31.24	_____
03/18	03/16	9373	SAFEWAY #2295 CORNING CA	\$29.59	_____
03/18	03/16	4516	DOLLAR GENERAL 15653 CORNING CA	\$27.08	_____
03/22	03/19	6686	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$14.99	_____
03/29	03/26	1366	USPS PO 0517880021 CORNING CA	\$55.00	_____
Total for Account 4798 5100 6669 3801				\$157.90	

Transactions BENWELL, ELAINE Credit Limit \$1000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
03/12	03/11	4277	COPY CENTER RED BLUFF CA	\$11.61	_____
Total for Account 4798 5100 6697 5380				\$11.61	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
04/02	03/30	0024	PAYMENT THANK YOU	\$595.54CR	_____
Total for Account 4798 5100 5329 0074				\$595.54CR	

2021 Totals Year-to-Date	
Total Fees Charged in 2021	\$0.00
Total Interest Charged in 2021	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	14.99%	
**PURCHASES	\$317.82	\$0.00	YES	\$0.00	14.99%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	23.99%	

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday May 18, 2021
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

REGULAR AGENDA:

1. 2021-2022 Preliminary Budget
2. Discussion of Strategic Planning
3. Discussion Dignity Health Proposal

COMMENTS AND REPORTS FROM DISTRICT MANAGER:

1. All 700 forms have been filed with the Tehama County Elections Department
2. CHD Budget Analysis – First 9 months 2020-2021

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday May 18, 2021
District conference room
275 Solano Street
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Meeting Inquiries (530) 824-5451**

Following is the 2021-2022 Preliminary Budget

The format has changed to enhance usefulness as a management tool. The format complies with GAAP except for the omission of depreciation.

CHD 2021-2022 Preliminary Budget

CD Interest	\$ 4,938.00	
Checking Interest	\$ 36.00	
Assessment Income	\$ 376,000.00	
Rental Income	\$ 217,000.00	
Total Income		\$ 597,974.00
Payroll	\$ 152,400.00	
Health Insurance	\$ 51,513.00	
Work Comp Insurance	\$ 14,267.00	
Training	\$ 5,000.00	
Total Employee Expense		\$ 223,180.00
Public Education Material	\$ 4,325.00	
Admin Legal	\$ 16,000.00	
Stipend	\$ 3,750.00	
Office Supplies	\$ 6,000.00	
Advertising	\$ 3,525.00	
Audit	\$ 6,500.00	
Postage	\$ 700.00	
Election	\$ 120.00	
Admin Other	\$ 4,800.00	
Total Admin Expense		\$ 45,720.00
Electric Utility	\$ 46,000.00	
Water	\$ 6,000.00	
Telecom	\$ 12,000.00	
Garbage	\$ 3,000.00	
Maintenance and Repair	\$ 24,000.00	
Outside services	\$ 59,600.00	
Special Projects	\$ 24,000.00	
Fire & Liability Insurance	\$ 21,555.00	
Total Facility Expense		\$ 196,155.00
Total Expense		\$ 465,055.00
Operating Profit		\$ 132,919.00
USDA Interest		\$ 79,260.00
Net Income		\$ 53,659.00

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday May 18, 2021
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Corning Healthcare District Campus
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**PRELIMINARY
2021-2022 CAPITAL BUDGET**

EMERGENCY POWER PROJECT	\$390,000
GOVERNERS OES GRANT	<\$190,750>

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday May 18, 2021
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**CHD BUDGET ANALYSIS
FIRST 9 MONTHS 2020-2021**

Through the first 9 months of the fiscal year the total expenses were \$282,917 against a budget of \$333,820. This positive variance of \$50,903 is 15% under fiscal budget 2020-2021 and 20% under actual 2019-2020 results.

Account level variances are as follows:

SPECIAL PROJECTS	\$11,856
MAINTNANCE	\$10,503
ELECTIONS	\$8,000
LEGAL	\$4,893
AUDIT	\$4,700
HEALTH INSURANCE	\$3,885
ELECTRIC	\$3,375
SUPPLIES	\$2,989
TRAINING	\$2,672
GENERAL WAGE	\$1,720
PUBLIC EDUCATION	\$1,338
OUTSIDE SERVICES	\$1,260
ADVERTISING	\$858
STIPEND	\$750
INSURANCE	\$700
POSTAGE	\$354
TELEPHONE	<\$3,125>
ADMIN OTHER	<\$2,877>
PAYROLL	<\$2,365>
WATER	<\$527>
GARBAGE	<\$76>
WORK COMP	0
TOTAL	\$50,903

EXPENSE VARIANCE ANALYSIS

SPECIAL PROJECTS VARIANCE - \$11,856

The rationale for this account was to capture unbudgeted items that were not considered normal course of operations, allowing us better visibility over our operating accounts.

The effect of the pandemic on our business and our decision making is extremely hard to quantify. This account is one that would be most affected by that altered decision making. It is recommended the budget for this account remains static.

MAINTENANCE VARIANCE - \$10,503

The same rationale for special projects (to a lesser extent) applies to this account as well. It is recommended the budget for this account remains static.

ELECTIONS VARIANCE - \$8,000

Nothing was spent on the Board of Directors Election for this fiscal cycle which continues through the 2021-2022 fiscal year. It is recommended a nominal amount be budgeted for account visibility.

LEGAL VARIANCE - \$4,893

While we are currently under budget on this account, our current activities and project load will require more, not less legal services in fiscal 2021-2022. It is recommended we leave the budget static for this account.

AUDIT VARIANCE - \$4,700

Our audit cost \$4,950 in 2019-2020 and \$5,100 in 2020-2021. Our long-time auditor has retired and must be replaced. It is difficult to project what the go forward cost will be. It is recommended the budget for 20201-2022 be set at \$6500.

HEALTH INSURANCE VARIANCE - \$3,883

Variance analysis for this account is meaningless. For fiscal 2021-2022 our group plan will cost \$51,513. It is recommended the budget be set at \$51,513.

ELECTRIC VARIANCE - \$3,885

It is recommended the budget remain static for this account.

SUPPLIES VARIANCE - \$2,989

It is recommended the budget remain static for this account.

TRAINING VARIANCE - \$2,672

Because of the pandemic, virtually all training was cancelled. We have a new District Manager with much to learn about the functioning of Special Districts. It is recommended the training budget be increased to \$5,000.

GENERAL WAGE VARIANCE - \$1,720

The rationale for the genesis and use of this account is dubious at best. We either incur payroll or outside services. It is recommended this account be eliminated.

PUBLIC EDUCATION MATERIAL VARIANCE - \$1,338

It is recommended the budget remain static for this account.

OUTSIDE SERVICES VARIANCE - \$1,260

The activity captured in this account will change materially. Contracted services that have in the past, been captured in **ADMIN OTHER** will be recorded in this account going forward. It is recommended the budget for 2021-2022 be \$59,635.

ADVERTISING VARIANCE - \$858

It is recommended the budget remain static for this account.

STIPEND VARIANCE - \$750

It is recommended the budget remain static for this account.

INSURANCE VARIANCE - \$700

Fire and Liability insurance for fiscal 2021-2022 will be \$21,555.

POSTAGE VARIANCE - \$354

It is recommended the budget remain static for this account.

TELECOMMUNICATIONS VARIANCE - <\$3,125>

During 2020-2021 an internal audit of the activities in this account was conducted. It was determined what we have is what we need to operate. It is recommended the budget for 2021-2022 be increased to \$12,000. However, an in depth look at our present activities versus our future needs must be conducted with a view of technology shift instead of incremental change. This will be an extremely critical project that will take considerable research. It is recommended fiscal 2022-2023 be targeted for this project.

PAYROLL VARIANCE - <\$2,365>

This negative variance is due to the use of the prior District Manager as part time help. At the current salary rates and assuming the part time help continues at 4 hours per week, payroll costs for next fiscal year will be \$152,400.

WATER VARIANCE - <\$527>

It is recommended the budget be increased to \$6,000.

GARBAGE VARIANCE - <\$76>

It is recommended the budget be increased to \$3,000.

WORK COMP Budget to be set at \$14,267.