CORNING HEALTHCARE DISTRICT

BOARD OF DIRECTORS MINUTES

**Tuesday, Oct 18, 2016**

**DISTRICT CONFERENCE**

275 SOLANO STREET

**MEUSER BUILDING, CHD CAMPUS**

### CALL TO ORDER: 6:00 p.m.

**ROLL CALL: Directors:**, Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin

**District Manager**: Shirley Engebretsen

Absent:

**ALSO PRESENT:** Attorney Andrews, Don Holden, Karen Burnett,

**PLEDGE OF ALLEGIANCE** Given

**INVITATION TO PUBLIC TO ADDRESS BOARD: given**

**ADOPTION OF AGENDA:** Director Turner made a motion to approve the agenda as presented. The motion was seconded and approved.

**MINUTES:** Director Turner made a motion to approve the minutes for Sept 20, 2016. Motion was seconded and approved.

**FINANCIAL REPORT:** Director Yvonne made a motion to approve the financial reports for Sept 2016 as presented. Motion was seconded and approved.

**PRESIDENT’S REPORT**.

**DIRECTORS’ REPORT**

**District Manager**

1. Don Holden, the maintenance manager gave a brief report on the Prevention of Harassment training he received at the CSDA Conference in San Diego
2. The district manager, Shirley Engebretsen, gave a brief report on attending the California Special District Association conference.
3. The district manager also gave a brief report on attending the Human Trafficking meeting sponsored by the United States Federal government. She sponsored contacts between Tehama County Health Partnership administration and the administration from the Feather River Hospital.
4. LEP - The district manager reported that she had received papers from the USDA requiring a policy be instituted for those citizens that have limited English proficiency. She presented to the board said policy.
5. The district manager also reported that the law was recently passed that requires districts to have a specific Non-discrimination policy based on the government code.

**REGULAR AGENDA:**

**Grant Request - Corning Senior Center**

Karen Burnett, director of the Corning Senior Center, presented the need for a new refrigerator and a new freezer. Director Turner made a motion to grant Corning Senior Center $5000 for a refrigerator and a freezer with the possibility of returning to request additional monies if needed. Motion was seconded and approved.

**Fencing East Side of Property**

Maintenance manager, Don Holden, presented the need for a fence or other physical protection on the east side of the property. One or more neighborhood residents have regularly driven across the empty lot forming a road that leads to the paved parking lot of the medical clinic. Director Turner made a motion to put in a 4 foot chain-link fence not to exceed $7500. Motion was seconded and approved.

**Policy Manual Review**

Director Rouse made a motion to accept the changes to the policy manual as presented. Motion was seconded and approved.

**OSHA Compliance Conference**

Director Turner motion made a to send the district manager to OSHA training in Redding. Motion was seconded and approved.

**Realtor Signs on Corner of Solano And Marguerite will**

The subject was tabled indefinitely due to lack of a motion

**ADJOURNMENT: 7:20 P.M.**

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Shirley Engebretsen Ph. D.

District Manager

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